



DNSSAB BOARD MEETING POST-MEETING AGENDA

Date: **Wednesday, January 28, 2026, 12:00 p.m.**
Location: **DNSSAB Boardroom**
200 McIntyre Street East, North Bay, ON, P1B 8V6

Pages

1. Call to Order

Recommended Motion:

THAT the Board of Directors accepts the Roll Call as read by the Recording Secretary for the DNSSAB Board Meeting of January 28, 2026, at **12:01 PM**.

1.1 Declaration of Conflict of Interest

1.2 Approval of Agenda

Recommended Motion:

THAT the DNSSAB Board accept the Agenda for the January 28, 2026, Board meeting.

2. Chair and Vice Chair Elections

2.1 Election of Chair and Vice Chair - DNSSAB

Recommended Motion:

THAT **Mark King** be recognized as the **acclaimed** Chair of the DNSSAB for the term ending December 31, 2026; and,

THAT **Lana Mitchell** be recognized as the **acclaimed** Vice Chair of the DNSSAB for the term ending December 31, 2026.

2.2 Election of Chair and Vice Chair - Finance and Administration Committee

Recommended Motion:

THAT **Peter Chirico** be recognized as the **acclaimed** Chair of the Finance and Administration Committee for the term ending December 31, 2026; and,

THAT **Maggie Horsfield** be recognized as the **acclaimed** Vice Chair of the Finance and Administration Committee for the term ending December 31, 2026.

2.3 Election of Chair and Vice Chair - Community Services Committee

Recommended Motion:

THAT **Ethel LaValley** be recognized as the **acclaimed** Chair of the Community Services Committee for the term ending December 31, 2026; and,

THAT **Melanie Chenier** be recognized as the **acclaimed** Vice Chair of the Community Services Committee for the term ending December 31, 2026.

3. Opening Remarks by the Chair

4. Approval of Minutes

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Recommended Motion:

THAT the DNSSAB Board adopt the minutes of the December 17, 2025, proceedings of the Finance and Administration Committee Meeting and the DNSSAB Board Meeting.

5. Delegations

There are no Delegations for the January 28, 2026, DNSSAB Board meeting.

6. CAO Verbal Update

Recommended Motion:

THAT the DNSSAB Board receive the CAO's Verbal Update as presented to the Board on January 28, 2026.

7. Consent Agenda

All items in the consent agenda are voted on collectively. The Chair will call out each item for consideration of discussion. Any item can be singled out for separate vote; then, only the remaining items will be voted on collectively.

Recommended Motion:

THAT the Board receives for information, Consent Agenda items 7.1 and 7.2.

7.1 2025-26 COCHI Repair Community Housing Allocations, HS-2026-004

15

7.2 2026 Municipal Apportionment, CORP-2026-002

18

8. Managers' Reports

8.1 2026 DNSSAB Budget, CORP-2026-001

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8.2 Development Considerations – Steps to Shovel-Readiness, HS-2026-001, HS-2026-001

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8.3 Nipissing Counts 2025, HS-2026-002

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8.4 Shelter Bed Eligibility Policy Revisions, HS-2026-003

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Recommended Motion:

That the District of Nipissing Social Services Administration Board approves the amended Shelter Bed Eligibility Policy based on the approved 2026 DNSSAB budget regarding Emergency Shelter Overflow capacity; **and**

THAT the DNSSAB Board directs staff to revise the Shelter Bed Eligibility Policy language on individuals who are a threat of violence, capacity and household income limits, as well as the definition of a family with child/children in their custody or care, with the Policy being brought back to the Board in February 2026; and

THAT the DNSSAB Board direct staff to prepare a motion which it and the 11 municipalities can pass at the February 2026 Board meeting, to advocate to the Province of Ontario and the Federal Government for financial support.

9. Move In Camera

Recommended Motion:

THAT the DNSSAB Board move in-camera on January 28, 2026, at **1:31** PM to discuss matters of negotiations.

9.1 In-Camera Agenda

9.2 In-Camera Minutes

9.3 Confidential Report from Coordinated Services Re Vendor Negotiations

9.4 Back to Open Session

10. Adjourn In Camera

Recommended Motion:

THAT the DNSSAB Board approve the actions and directions discussed at the January 28, 2026, in-camera session.

11. Other / New Business

11.1 Updated 2026 Board Meeting Calendar

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Recommended Motion:

THAT the Board approve the updated 2026 Board Meeting Calendar, reflecting the removal of the December meeting in accordance with DNSSAB By-Law No. 1, s. 8.3, and the rescheduling of the October meeting to **October 21** due to the municipal election.

12. Next Meeting Date

The next DNSSAB Board meeting will be held on February 25, 2026.

13. Adjournment

Recommended Motion:

THAT the DNSSAB Board Meeting of January 28, 2026, be adjourned at **1:44** PM.



**DNSSAB BOARD MEETING
MINUTES OF PROCEEDINGS**

Date: December 17, 2025, 1:30 p.m.
Location: DNSSAB Boardroom
200 McIntyre Street East, North Bay, ON, P1B 8V6

Members Present: Chair Mark King
Vice Chair Lana Mitchell
Amanda Smith
Chris Mayne
Dan O'Mara
Ethel LaValley
Jamie Restoule
Justine Mallah
Maggie Horsfield
Mélanie Chenier
Peter Chirico
Terry Kelly

1. Call to Order

The Chair called the meeting to order at 2:22 PM.

Resolution #: DNSSAB 2025-86

Moved by: Amanda Smith

Seconded by: Chris Mayne

THAT the Board of Directors accepts the Roll Call as read by the Recording Secretary for the DNSSAB Board Meeting of **December 17, 2025, at 2:22 PM.**

CARRIED

1.1 Declaration of Conflict of Interest

Members Lana Mitchell and Amanda Smith declared conflicts with items 6.1 (recommendations A and B) as their employer receives funding from the DNSSAB.

Member Justine Mallah declared a conflict with item 6.1 (recommendation A) as her employer receives funding from the DNSSAB.

2. Opening Remarks by the Chair

3. Approval of Agenda

Resolution #: DNSSAB 2025-87

Moved by: Jamie Restoule

Seconded by: Justine Mallah

THAT the DNSSAB Board accept the Agenda for the **December 17, 2025**, Board meeting.

CARRIED

4. Approval of Minutes

Resolution #: DNSSAB 2025-88

Moved by: Maggie Horsfield

Seconded by: Ethel LaValley

THAT the DNSSAB Board adopt the minutes of the **November 26, 2025**, proceedings of the DNSSAB Board Meeting.

CARRIED

5. Delegations

There were no Delegations for the December 17, 2025, DNSSAB Board meeting.

6. CAO Verbal Update

Resolution #: DNSSAB 2025-89

Moved by: Peter Chirico

Seconded by: Terry Kelly

THAT the DNSSAB Board receive the CAO's Verbal Update as presented to the Board on **December 17, 2025.**

CARRIED

7. Consent Agenda

Resolution #: DNSSAB 2025-90

Moved by: Amanda Smith

Seconded by: Chris Mayne

THAT the Board receives for information, Consent Agenda items 7.1 through 7.3.

CARRIED

7.1 2026 ROMA Conference Delegations, CORP-2025-028

7.2 Bill 60, Fighting Delays, Building Faster Act, 2025, HS-2025-049

7.3 Ontario Association of Paramedic Chiefs – Northern Zone Director, PS-2025-010

8. Managers' Reports

8.1 2026 DNSSAB Budget, CORP-2025-029

Resolution #: DNSSAB 2025-91

Moved by: Dan O'Mara

Seconded by: Jamie Restoule

THAT the District of Nipissing Social Services Administration Board (DNSSAB) approves the 2026 DNSSAB Budget as presented and approved at the Finance and Administration Committee Meeting on December 17, 2025, through resolutions FA 2025-18-A, FA 2025-18-B, FA 2025-18-C, FA 2025-18-D, and FA 2025-18-E.

CARRIED

9. Move In Camera

Resolution #: DNSSAB 2025-92

Moved by: Justine Mallah

Seconded by: Maggie Horsfield

THAT the DNSSAB Board move in-camera on **December 17, 2025**, at **2:37 PM** to discuss matters concerning the security of property of the Board, negotiations, and matters protected by solicitor-client privilege.

CARRIED

9.1 In-Camera Agenda

9.2 In-Camera Minutes

9.3 Confidential Report from Corporate Services Re Security of Property of the Board

9.4 Confidential Report from Paramedic Services Re Solicitor-Client Privilege

9.5 Confidential Report from Housing Services Re Vendor Negotiations

9.6 Back to Open Session

10. Adjourn In Camera

Resolution #: DNSSAB 2025-93

Moved by: Maggie Horsfield

Seconded by: Justine Mallah

THAT the DNSSAB Board approve the actions and directions discussed at the **December 17, 2025**, in-camera session.

CARRIED

11. Other / New Business

No new business was brought before the Board.

12. Next Meeting Date

The next DNSSAB Board meeting will be held on **January 28, 2026**.

13. Adjournment

Resolution #: DNSSAB 2025-94

Moved by: Ethel LaValley

Seconded by: Peter Chirico

THAT the DNSSAB Board Meeting of **December 17, 2025**, be adjourned at **3:06 PM**.

CARRIED



**FINANCE AND ADMINISTRATION COMMITTEE MEETING
MINUTES OF PROCEEDINGS**

Date: December 17, 2025, 12:30 p.m.
Location: DNSSAB Boardroom
200 McIntyre Street East, North Bay, ON, P1B 8V6

Members Present: Chair Peter Chirico
Vice Chair Maggie Horsfield
Amanda Smith
Chris Mayne
Dan O'Mara
Ethel LaValley
Jamie Restoule
Justine Mallah
Lana Mitchell
Mark King
Mélanie Chenier
Terry Kelly

1. Call to Order

The Chair called the meeting to order at 12:17 PM.

Resolution #: FA 2025-15

Moved by: Dan O'Mara

Seconded by: Chris Mayne

THAT the Committee accepts the Roll Call as read by the Recording Secretary for the Finance and Administration Committee meeting of **December 17, 2025**, at **12:17 PM**.

CARRIED

1.1 Declaration of Conflict of Interest

Members Lana Mitchell and Amanda Smith declared conflicts with items 6.1 (recommendations A and B) as their employer receives funding from the DNSSAB.

Member Justine Mallah declared a conflict with item 6.1 (recommendation A) as her employer receives funding from the DNSSAB.

2. Opening remarks by the Chair

3. Approval of Agenda

Resolution #: FA 2025-16

Moved by: Amanda Smith

Seconded by: Jamie Restoule

THAT the Committee accept the Agenda for the **December 17, 2025**, Finance and Administration Committee meeting.

CARRIED

4. Delegations

There were no Delegations for the December 17, 2025, Finance and Administration Committee meeting.

5. Consent Agenda

Resolution #: FA 2025-17

Moved by: Lana Mitchell

Seconded by: Mark King

THAT the Committee receives for information, Consent Agenda item **5.1**.

CARRIED

5.1 DNSSAB Year-to-date (YTD) Financial Report, January 1 to September 30, 2025, CORP-2025-030

6. Managers' Reports

6.1 2026 DNSSAB Proposed Budget, CORP-2025-029

The Committee selected to move forward with Option #1 listed under Options and/or Recommendations of Board Report #CORP-2025-029, which involved not adding a new position to enhance Human Resources capacity and provide dedicated support for employee mental health and well-being. This decision resulted in an estimated municipal levy savings of \$98,746, reducing the 2026 budget increase from 6.23% to 5.82%.

The remaining reduction to reach 4% was achieved by allocating reserve dollars, with the Committee choosing to use \$435,036 to meet this target.

Resolution #: FA 2025-18-A

Moved by: Chris Mayne

Seconded by: Mélanie Chenier

THAT the Finance and Administration Committee accepts the Healthy Communities Fund budget as presented in the 2026 DNSSAB Budget report CORP-2025-029.

CARRIED

Resolution #: FA 2025-18-B

Moved by: Terry Kelly

Seconded by: Mark King

THAT the Finance and Administration Committee accepts the Homelessness Prevention Program budget as presented in the 2026 DNSSAB Budget report CORP-2025-029.

CARRIED

Resolution #: FA 2025-18-C

Moved by: Jamie Restoule

Seconded by: Dan O'Mara

THAT the Finance and Administration Committee accepts the Reaching Home budget as presented in the 2026 DNSSAB Budget report CORP-2025-029.

CARRIED

Resolution #: FA 2025-18-D

Moved by: Terry Kelly
Seconded by: Chris Mayne

THAT the Finance and Administration Committee accepts the 2025 DNSSAB Budget as presented in the 2026 DNSSAB Budget report CORP-2025-029, with the exception of Resolutions 2025-18-A, 2025-18-B, and 2025-18-C, **as amended.**

CARRIED

Resolution #: FA 2025-18-E

Moved by: Dan O'Mara
Seconded by: Terry Kelly

THAT the Finance and Administration Committee approves a levy increase of **4%** for the 2026 fiscal year as presented in Board Report #CORP-2025-029.

CARRIED

7. Move In Camera

Resolution #: FA 2025-19

Moved by: Vice Chair Maggie Horsfield
Seconded by: Lana Mitchell

THAT the Finance and Administration Committee move in-camera on **December 17, 2025, at 1:06 PM** to discuss matters of negotiations.

CARRIED

7.1 In-Camera Agenda

7.2 Confidential Report from Corporate Services Re Vendor Negotiations

7.3 Back to Open Session

8. Adjourn In Camera

Resolution #: FA 2025-20

Moved by: Ethel LaValley
Seconded by: Jamie Restoule

THAT the Finance and Administration Committee approve the actions and directions discussed at the **December 17, 2025**, in-camera session.

CARRIED

9. Other / New Business

No new business was brought before the Committee.

10. Next Meeting Date

The next Finance and Administration Committee meeting will be held on **February 25, 2026**.

11. Adjournment

Resolution #: FA 2025-21

Moved by: Lana Mitchell
Seconded by: Amanda Smith

THAT the Finance and Administration Committee meeting of **December 17, 2025**, be adjourned at **2:08 PM**.

CARRIED



BOARD REPORT #HS-2026-004

FOR INFORMATION or FOR APPROVAL

Date: January 28, 2026

Purpose: 2025-26 COCHI Repair Community Housing Allocations

Department Head: Stacey Cyopeck, Director of Coordinated Services

Approver: Melanie Shaye, Chief Administrative Officer

RELATIONSHIP TO STRATEGIC PLAN

Alignment with Strategic Plan 2022-2042: Healthy, Sustainable Communities

Maximize Impact **Remove Barriers** **Seamless Access** **Learn & Grow**

Maximize Impact – The COCHI Repair allocations will financially support community housing providers to reduce pressures on capital reserves for necessary capital repair projects.

Remove Barriers – The COCHI Repair allocations will result in the repair of aging community housing stock, which will prolong the lifespan of community housing assets and allow units to continue to provide affordability for those in need.

BACKGROUND

In September 2025, the Board approved the Canada-Ontario Community Housing Initiative (COCHI) & Ontario Priorities Housing Initiative (OPHI) 2025-2026 Investment Plan ([Board Report #HS-2025-029](#)), for the District of Nipissing and authorized staff to reallocate funds throughout the 2025-26 fiscal year to qualifying projects on emerging priorities within the District. Within the approved Investment Plan report, funding totaling \$789,653.60 was allocated under COCHI New Build targeting the acquisition, rehabilitation, and creation of affordable housing in the District.

In late October, due to the rapidly approaching deadlines and the inability to quickly find a suitable property to complete an acquisition rehabilitation project, staff reallocated funding in the amount of \$689,653.60 under COCHI New Build to COCHI Repair to fund critical social housing repairs. The remaining \$100,000 was allocated to the Nipissing District Housing Corporation for a unit conversion pilot project.

In November, Housing Services reached out to Nipissing District Community Housing Providers seeking submissions of priority repair projects. Staff subsequently received over \$2.7M in requests. The submissions were categorized into three priority areas: health and safety, accessibility, and energy efficiency. In addition, submissions for extensive unit repairs that would accelerate re-occupancy were also prioritized.

Based on these priorities, the selected repair projects were classified as high-priority health and safety and unit restoration items. Due to the limited COCHI Repair funding available, submissions categorized under accessibility and energy efficiency were not selected to receive funding.

The funding allocations are as follows:

Housing Provider	Project Names/Addresses	Repair Details	Allocation
Castle Arms	Castles Arms III, North Bay	Fire alarm system upgrade	\$105,607
Habitations Supremes	Place St. Vincent, North Bay	Fire alarm system upgrade	\$89,847
Native People of Nipissing	Booth Road, North Bay	Vacant unit restoration	\$24,662
Nipissing District Housing Corporation	Golden Age Towers, North Bay	Re-key the building to a new grand master key system for added safety	\$30,187
	Edgewater Apartments, North Bay	Upgrade the fob reader system and add cameras to eliminate blind spots	
PHARA	Westwinds Apartments, North Bay	Elevator modernization	\$207,525
West Nipissing Non-Profit Housing Corporation	Alain Court/Demers St., West Nipissing	Vacant unit restoration (4 units)	\$200,000
Whispering Pines	New St., Mattawa	Bathroom restoration	\$31,823
	Ninth St., Mattawa	Vacant unit restoration	

FINANCIAL AND RISK CONSIDERATIONS

COCHI Repair funding is provided on a “use it, or lose it” basis, and must be committed by December 31, 2025. Funding that is not committed before the deadline could be recovered by the Ministry. As of December 31, 2025, all funds have been committed and entered into the Provincial Transfer Payment Ontario (TPON) system.

OPTIONS AND/OR RECOMMENDATIONS

N/A

NEXT STEPS

1. Monitor the repair projects to ensure they are completed by March 31, 2027, and that funds are fully disbursed to the housing providers.
2. Submit project completion reports in TPON once projects have been fully completed.

RESOURCES CITED

N/A

AUTHOR: Stacey Cyopeck, Director of Coordinated Services



BOARD REPORT #CORP-2026-002

FOR INFORMATION *or* **FOR APPROVAL**

Date: January 28, 2026

Purpose: 2026 Municipal Apportionment

Department Head: Justin Avery, Director of Finance & Administration

Approver: Melanie Shaye, Chief Administrative Officer

RELATIONSHIP TO STRATEGIC PLAN

Alignment with Strategic Plan 2022-2042: Healthy, Sustainable Communities

Maximize Impact **Remove Barriers** **Seamless Access** **Learn & Grow**

The municipal apportionment is part of the annual budgeting process which allocates resources to the necessary programs to achieve the objectives of the DNSSAB strategic plan.

BACKGROUND

The apportionment of the municipal share of the budget is calculated using the weighted assessment method. This is calculated by multiplying the taxable assessments by the property class tax ratios of the respective municipalities. This method is supported by the DSSAB Act, Ontario Regulation 278/98 section 6, and is the method which has always been utilized by the DNSSAB.

FINANCIAL AND RISK CONSIDERATIONS

The apportionment calculation of the \$24,885,452 municipal share of the 2026 budget is based on the approved 2025 tax ratios from the municipalities in the District of Nipissing and the 2025 property current value assessment provided by MPAC (Municipal Property Assessment Corporation).

Of the municipal share of the budget, \$24,186,394 will be collected through levies from the 11 municipalities in the District of Nipissing and the balance of \$699,058 will be collected from the Province for the TWOMO (Territories Without Municipal Organization) portion of the municipal share.

In total, the change in municipal share of the budget (or levy) year over year is 4.00%. However, since the apportionment is based on weighted assessments, the actual change in levy for a municipality may be more or less than 4.00%, based on each municipality's respective assessments and tax ratios. The change in levy for the municipalities year over year ranges from a low of 2.88% to a high of 5.49%. See Appendix A for more details on the apportionment calculation and distribution of the municipal share of the budget.

The change in levy year over year for a municipality considers the total budget allocation to the municipalities, the 2025 property current value assessments, and the approved 2025 tax ratios by property class of the municipalities in the District of Nipissing. Relative changes in taxable assessments are typically the factor that affects a municipality's year over year change in levy the most. The apportionment calculation method is prescribed in the DSSAB Act.

OPTIONS AND/OR RECOMMENDATIONS

N/A

NEXT STEPS

For January 2026, levy invoices have been sent to the municipalities based on the 2025 apportionment calculation. An adjusting invoice will be sent to each municipality in February 2026 to reflect the 2026 apportionment calculations. DNSSAB's member municipalities have been notified of the 2026 municipal apportionment.

RESOURCES CITED

District Social Services Administration Boards Act, R.S.O. 1990, c. D.15

AUTHOR: Justin Avery, Director of Finance and Administration

APPENDIX A

**District of Nipissing Social Services Administration Board
2026 Approved Budget Municipal Apportionment**

The weighted assessment figures have been calculated using 2025 Assessment Rolls and 2025 Tax Ratios.
There are no Tax Ratios available for the Unincorporated Townships.

Municipality	A - Current Value Assessment Method used to determined Unincorporated share only			B - Weighted Assessment Method (Excl. PIL) - Actual			2026 Monthly Levy =Col.6/12	2025 Budget Allocation	Variance Yr over Yr Budget Allocation	Variance % Change	
	Current Value Assessment-2025	%	Budget Allocation	CVA %Cost for Unincorporated	Weighted Assessment-2025	%					Budget Allocation
	1	2	3	4	5	6					
	7	8	9	10	11	12					
City of North Bay	5,837,762,330		-	6,912,058,391	60.3235%	15,011,777	1,250,981	14,480,058	531,719	3.67%	
Municipality of West Nipissing	1,723,167,684		-	1,801,392,406	15.7213%	3,912,308	326,026	3,723,484	188,824	5.07%	
Municipality of East Ferris	729,062,421		-	730,916,797	6.3789%	1,587,423	132,285	1,515,916	71,507	4.72%	
Municipality of Temagami	503,167,400		-	506,870,587	4.4236%	1,100,834	91,736	1,070,037	30,797	2.88%	
Township of Bonfield	315,288,610		-	302,644,331	2.6413%	657,290	54,774	624,727	32,563	5.21%	
Township of South Algonquin	275,762,300		-	286,141,533	2.4972%	621,449	51,787	595,674	25,775	4.33%	
Township of Papineau-Cameron	172,410,819		-	158,002,615	1.3789%	343,154	28,596	329,578	13,576	4.12%	
Township of Chisholm	166,309,900		-	157,227,488	1.3722%	341,471	28,456	323,701	17,769	5.49%	
Municipality of Calvin	95,216,400		-	130,986,798	1.1432%	284,480	23,707	273,298	11,182	4.09%	
Town of Mattawa	109,768,025		-	119,627,993	1.0440%	259,811	21,651	251,571	8,240	3.28%	
Township of Mattawan	30,821,700		-	30,571,512	0.2668%	66,396	5,533	63,358	3,038	4.80%	
Sub Total Municipalities	9,958,737,589		24,186,394	11,136,440,451	97.1909%	24,186,394	2,015,533	23,251,402	934,992	4.02%	
TWOMO - (MCCSS, EDU, & MMAH)	414,997,800		699,058								
	-		-								
Sub Total Unincorporated	414,997,800	4.00%	699,058	414,997,800	2.8091%	699,058	58,255	676,915	22,143	3.27%	
TOTAL	10,373,735,389		24,885,452	11,551,438,251	100.0000%	24,885,452	2,073,788	23,928,317	957,135	4.00%	
			Municipal share net of PS	17,474,419		Municipal Share		24,885,452			
						Less TWOMO		699,058			
			PS Budget (municipal share)	7,411,033		Municipal Levy		24,186,394			

Note: TWOMO share of DNSSAB costs
excludes Paramedic Services (PS) Costs



BOARD REPORT #CORP-2026-001

FOR INFORMATION *or* **FOR APPROVAL**

Date: January 28, 2026

Purpose: 2026 DNSSAB Budget

Department Head: Justin Avery, Director of Finance & Administration

Approver: Melanie Shaye, Chief Administrative Officer

RELATIONSHIP TO STRATEGIC PLAN

Alignment with Strategic Plan 2022-2042: Healthy, Sustainable Communities

Maximize Impact **Remove Barriers** **Seamless Access** **Learn & Grow**

The budget process allocates resources to the necessary programs to achieve the objectives of the strategic plan.

BACKGROUND

In September 2025, the [2026 Budget Issues Report, #CORP-2025-018](#), was presented to the Finance and Administration Committee, which detailed the expected budget pressures for 2026.

Board report [#CORP-2023-018, 2024 Budget Update Report](#), can be referred to in order to gain an understanding of how the annual budget is compiled and how the various departments and programs are funded.

The [2025 Budget](#) can also be reviewed for additional background information.

In 2025, the Board has already approved levy increases through board reports #HS-2025-002 and #HS-2025-012 in the amount of \$235,000. \$175,000 or 0.73% of this increase is applicable for 2026 while the remaining \$60,000 is expected to impact the 2027 budget.

The original draft 2026 Budget that was presented at the December 17, 2025, Finance and Administration Committee meeting, included a municipal levy increase of 6.23% with the following options included to reduce the municipal levy:

1. The Board could choose not to add the new position to enhance Human Resources capacity and provide dedicated support for employee mental health and well-being that was recommended as part of the organizational review. This would result in estimated municipal levy savings of \$98,746 or a 0.41% reduction to the 2026 increase of 6.23% for a net increase of 5.82%.
2. The Board could choose to reduce or eliminate the Healthy Communities Fund. Completely eliminating the fund would result in municipal levy savings of \$320,000 or a 1.34% reduction to the 2026 increase of 6.23% for a net increase of 4.89%.

At the December 17, 2025, Finance and Administration Committee meeting, the Committee chose option 1 and directed staff to use reserves to bring the municipal levy increase down to 4%. This results in \$435,036 in reserves being used again in 2026 to artificially reduce the municipal levy. This will leave a substantial financial impact for the next Board and will likely result in a very significant municipal levy increase in 2027. The estimated net use of reserves for 2026 is calculated as follows:

Reserves	Budgeted Amount
Additional Dwelling Unit Program	(\$480,000)
111 Cartier Street Project	(\$325,000)
Excess Interest Revenue	\$400,000
Municipal Levy Reduction	(\$435,036)
Net Usage	(\$840,036)

The revisions to the draft budget were then formally approved at the December 17, 2025, DNSSAB Board meeting. Therefore, the 2026 budget has already been approved, and this update is to show the effect of the approved changes.

Additionally, a minor correction was required resulting in a decrease to the Children's Services budget of \$18,939 and corresponding provincial revenue. There was no impact on the municipal levy as a result of this change.

FINANCIAL AND RISK CONSIDERATIONS

The 2026 budget includes a municipal levy increase of \$957,135 (**4.00%**) with an overall decrease in the budget of \$5,703,076 from \$111,160,111 in 2025 to \$105,457,035 in 2026.

The budget maintains services at the 2025 level, with a couple exceptions noted below, while including any service changes that the Board approved in 2025. Here are some highlights of the significant changes from the 2025 budget:

- There are increases in the municipal share of the Paramedic Services budget due to enhanced deployment hours that were approved in 2024 and the use of reserves in 2024 and 2025 to cover these increased operating costs.
- Increases to the Housing Services budget due to:
 - Decreased provincial/federal funding for social housing.
 - Increased rent supplements to address service level standard shortfalls.
 - Inflationary increases to service provider budgets.
- The 2026 budget also includes a recommended reduction to motel/hotel emergency shelter overflow services to reduce the increase on the municipal levy. Without this change, significant additional municipal levy contributions would be required.

Additional details are provided in the attached report.

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD
 2026 BUDGET SUMMARY

Department	2025 Forecast to Year End	2025 Budget	2026 Budget	Increase (Decrease)	2025 Municipal Share of Budget	2026 Municipal Share of Budget	Increase (Decrease)	%
Ontario Works	17,109,616	17,009,385	17,970,711	961,326	95,010	73,875	(21,135)	(22.25%)
Housing Services	21,998,508	21,431,886	21,328,004	(103,882)	10,746,019	11,336,590	590,571	5.50%
Children's Services	33,445,343	43,723,139	36,764,883	(6,958,256)	1,071,955	1,071,955	-	0.00%
Paramedic Services	15,457,216	14,873,882	15,196,081	322,199	5,754,348	5,956,680	202,332	3.52%
Program Delivery & Corporate Services	14,446,212	13,801,819	13,877,356	75,537	5,940,985	6,126,352	185,367	3.12%
Healthy Communities Fund	320,000	320,000	320,000	-	320,000	320,000	-	0.00%
Total	102,776,895	111,160,111	105,457,035	-5,703,076	23,928,317	24,885,452	957,135	
				% Increase (Decrease)	(5.13%)	% Increase	4.00%	
2026 Provincial/Federal Share	78,693,097		74.62%					
2026 Repayments & Other Income	1,878,486		1.78%					
2026 Municipal Share	24,885,452		23.60%					
2025 Municipal Share	23,928,317		21.53%					

OPTIONS AND/OR RECOMMENDATIONS

N/A – The 2026 DNSSAB Budget was approved on December 17, 2025. This update is to show the effects of the changes made from the original budget report.

NEXT STEPS

The 2026 Municipal Apportionment which will be shared with municipalities and presented to the Board for information purposes at the January 2026 Board meeting.

RESOURCES CITED

2026 DNSSAB Budget

AUTHOR: Justin Avery, Director of Finance and Administration



The District of Nipissing Social Services Administration Board

CORP-2026-001

2026 DNSSAB

Approved Budget

January 28, 2026, Board Meeting



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1. Purpose

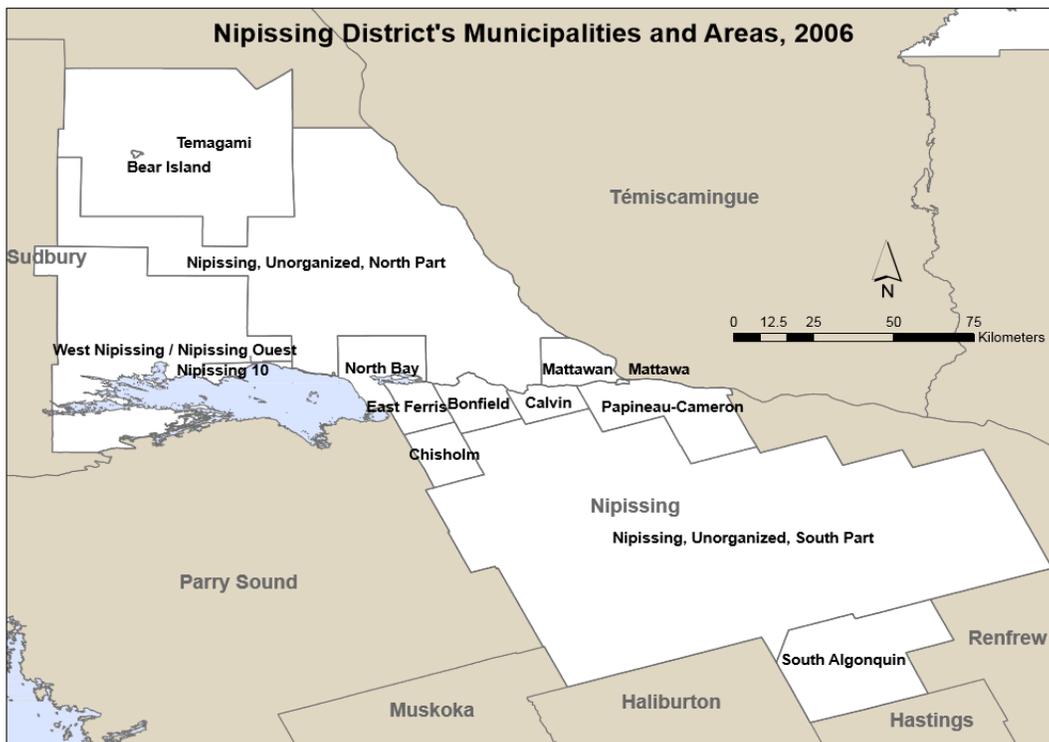
The District of Nipissing Social Services Administration Board (DNSSAB) 2026 budget has been developed with an emphasis on stable financial planning and maximizing service delivery. This is a prudent financial plan, which promotes continued excellence in client service with a continued desire to find efficiencies in service delivery and program planning.

2. Background

The DNSSAB administers and delivers provincially mandated services on behalf of the citizens of the District of Nipissing in an equitable and cost-effective manner. These services include delivery of Ontario Works (OW) programs, Paramedic Services, and the administration and service system management for Child Care and EarlyON programs as well as Social Housing and Homelessness programs.

The DNSSAB's service area includes:

- The City of North Bay
- Municipality of West Nipissing
- Municipality of East Ferris
- Municipality of Temagami
- Township of South Algonquin
- Township of Bonfield
- Municipality of Calvin
- Township of Papineau-Cameron
- Town of Mattawa
- Township of Chisholm
- Township of Mattawan
- Territories without municipal organization (TWOMO)
- Nipissing and Temagami First Nations



[Board Report #CORP-2023-018, 2024 Budget Update Report](#), can be referred to in order to gain an understanding of how the annual budget is compiled and how the various departments and programs are funded.

The [2025 Budget](#) can also be reviewed for additional background information.

2.1 Cost Pressures

In September 2025, the [2026 Budget Issues Report, #CORP-2025-018](#), was presented to the Finance and Administration Committee, which detailed the expected budget pressures for 2026. Within the Budget Issues Report, it was noted that the Paramedic Services budget was expected to see significant pressures due to service enhancements approved in 2024, the use of reserves to cover operating costs, and inflation.

In 2025, the Board has already approved levy increases through Board reports #HS-2025-002 and HS-2025-012 in the amount of \$235,000. \$175,000 or 0.73% of this increase is applicable for 2026 while the remaining \$60,000 is expected to impact the 2027 budget.

Here are the highlights of the other budget pressures for 2026:

- Inflation is expected to remain close to the 2% target in 2026.¹
- Increases to the Housing Services budget due to increased rent supplements to address the service level standards shortfall and decreased provincial/federal social housing funding.

While DNSSAB does not anticipate any new significant provincial or federal funding changes, it should be noted that some funding allocations, such as the land ambulance service grant, are not confirmed until well after the budget is prepared and approved. For these programs, provincial/federal funding included in the 2026 budget is estimated based on previous year funding allocations and trends.

Specific departmental cost pressures and funding changes will be examined further in each respective department section.

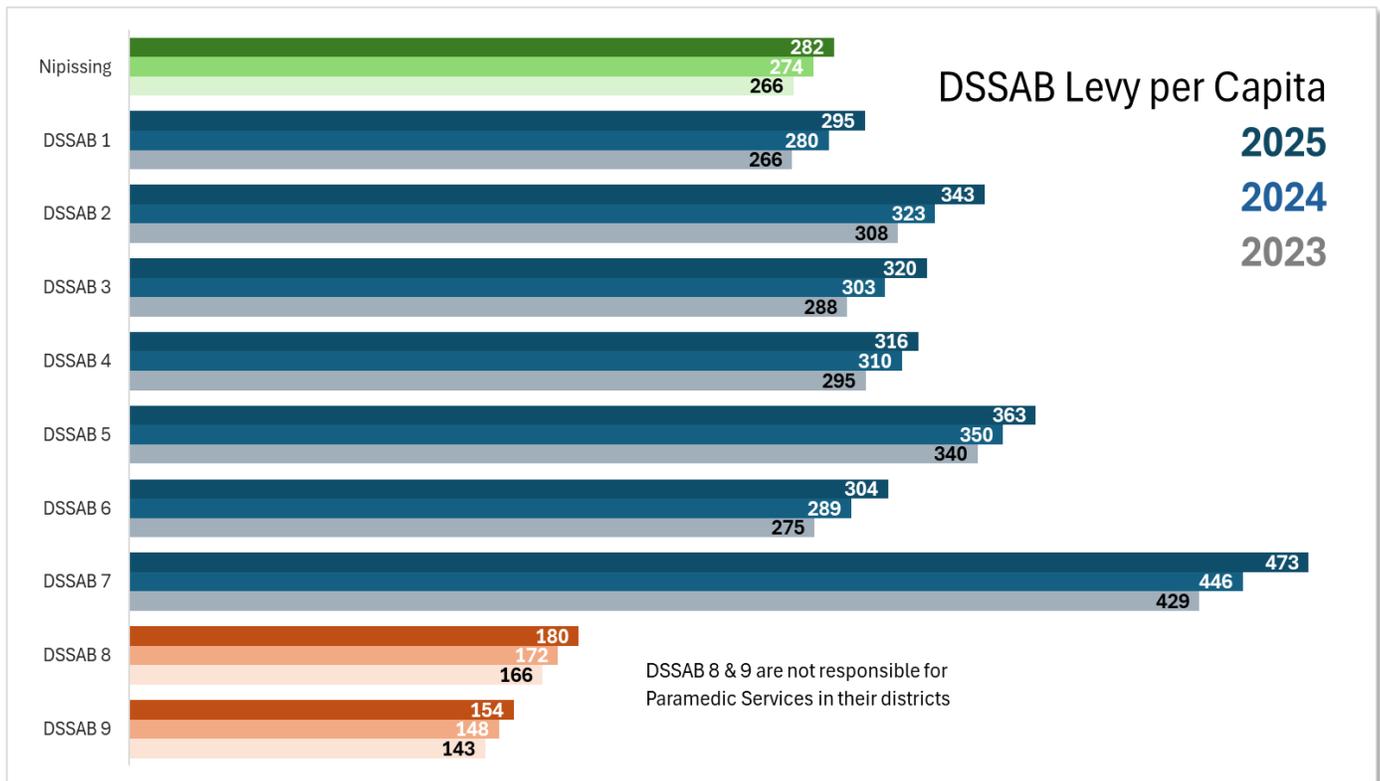
¹ Bank of Canada Monetary Policy Report - October 2025
<https://www.bankofcanada.ca/publications/mpr/mpr-2025-10-29/>



2.2 Municipal Levy Comparisons

DNSSAB compiled municipal levy data from each District Social Services Administration Board (DSSAB) from public sources such as each district's respective municipal Financial Information Returns as well as publicly posted budgets. DNSSAB then compared the total municipal levy for each district to each district's population per the 2021 census data available from Statistics Canada. The findings noted below in Chart 1² show that Nipissing has the lowest municipal levy per capita amongst all the DSSABs, other than the two DSSABs that do not fund paramedic services within their district (DSSABs 8 and 9).

Chart 1:



² Chart 1 is organized by DNSSAB's closest comparators, top to bottom, based on size of organization, geography, and services provided.

3. Report

3.1 Budget Overview

The 2026 budget presents a municipal levy increase of \$957,135 (4.00%) with an overall decrease in the budget of \$5,684,137 from \$111,160,111 in 2025 to \$105,457,035 in 2026.

**DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD
2026 BUDGET SUMMARY**

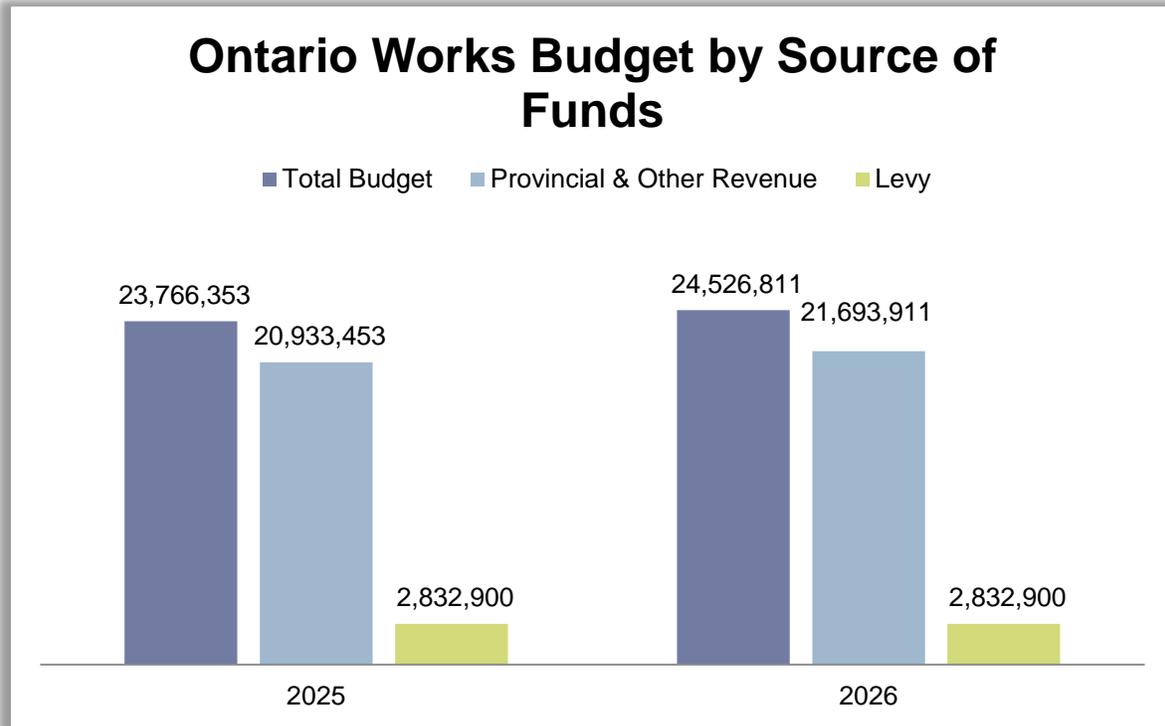
Department	2025 Forecast to Year End	2025 Budget	2026 Budget	Increase (Decrease)	2025 Municipal Share of Budget	2026 Municipal Share of Budget	Increase (Decrease)	%
Ontario Works	17,109,616	17,009,385	17,970,711	961,326	95,010	73,875	(21,135)	(22.25%)
Housing Services	21,998,508	21,431,886	21,328,004	(103,882)	10,746,019	11,336,590	590,571	5.50%
Children's Services	33,445,343	43,723,139	36,764,883	(6,958,256)	1,071,955	1,071,955	-	0.00%
Paramedic Services	15,457,216	14,873,882	15,196,081	322,199	5,754,348	5,956,680	202,332	3.52%
Program Delivery & Corporate Services	14,446,212	13,801,819	13,877,356	75,537	5,940,985	6,126,352	185,367	3.12%
Healthy Communities Fund	320,000	320,000	320,000	-	320,000	320,000	-	0.00%
Total	102,776,895	111,160,111	105,457,035	-5,703,076	23,928,317	24,885,452	957,135	
% Increase (Decrease)				(5.13%)	% Increase		4.00%	
2026 Provincial/Federal Share	78,693,097		74.62%					
2026 Repayments & Other Income	1,878,486		1.78%					
2026 Municipal Share	24,885,452		23.60%					
2025 Municipal Share	23,928,317		21.53%					

The budget maintains services at the 2025 level, with a couple exceptions noted below, while including any service changes that the Board approved in 2025. Here are some highlights of the significant changes from the 2025 budget:

- As noted previously, there are increases in the municipal share of the Paramedic Services budget due to enhanced deployment hours that were approved in 2024 and the use of reserves in 2024 and 2025 to cover these increased operating costs as well as inflationary pressures. Reserves have been used again in 2026 to mitigate the impact on the municipal levy which will result in a significant municipal levy increase in 2027.
- There are pressures within the Housing Services budget due to increased rent supplements to address the service level standards shortfall and decreased provincial/federal social housing funding.
- The 2026 budget includes a recommended reduction to motel/hotel emergency shelter overflow services.

Additional details will be reviewed in further detail throughout the report.

3.2 Ontario Works



Ontario Works Total Budget by Program and Municipal Share 2025 and 2026

Ontario Works	2025	2025	2026	Increase	2025	2026	Increase	%
	Forecast to YE	Budget	Budget	(Decrease)	Municipal Share	Municipal Share	(Decrease)	
Financial Assistance	\$ 15,818,400	\$ 15,429,753	\$ 16,590,711	\$ 1,160,958	\$ -	\$ -	\$ -	0.00%
Discretionary Benefits	699,055	774,000	720,000	(54,000)	-	-	-	0.00%
Mandatory Benefits	427,904	540,000	450,000	(90,000)	-	-	-	0.00%
Funerals - Type B	97,464	120,000	120,000	-	36,000	36,000	-	0.00%
Participation Benefits	66,793	145,632	90,000	(55,632)	59,010	37,875	(21,135)	-35.82%
Program Delivery	6,866,085	6,756,968	6,556,100	(200,868)	2,737,890	2,759,025	21,135	0.77%
Total	\$ 23,975,701	\$ 23,766,353	\$ 24,526,811	\$ 760,458	\$ 2,832,900	\$ 2,832,900	\$ -	0.00%

- The Ontario Works (OW) budget has increased year over year by \$760,458 or 3.2% with no change in the municipal share. The increase to the OW budget is mainly due to expected higher financial assistance costs, due to a gradually increasing OW caseload, which is partially offset by reduced program delivery and participation benefits provincial funding as part of the Employment Services Transformation.



3.2.1 OW Provincial Funding Impact

- On May 29, 2024, the Ministry of Children, Community and Social Services (MCCSS) announced that phase 3 of the Employment Services Transformation would begin in March 2025 for the Nipissing District. Responsibility for employment services for social assistance recipients would be transferred from MCCSS to the Ministry of Labour, Immigration, Training and Skills Development (MLITSD) Service System Managers. Due to the change of responsibility, there is also a corresponding reduction to DNSSAB's OW Program Delivery and Participation Benefits (previously Employment) funding. MCCSS and MLITSD agreed on a gradual funding transfer approach to recognize the gradual transfer of clients, therefore OW Program Delivery and Participation Benefits funding will be impacted as follows:
 - 2025 - \$766,200 reduction
 - 2026 - \$1,022,700 reduction
 - 2027 and beyond - \$1,043,300 reduction
- MCCSS provided the DNSSAB with its 2026 planning allocation on August 26, 2025, which shows no change to the previously announced funding changes noted above. The 2026 planning allocation results in a \$256,500 (= \$1,022,700 - \$766,200) year over year reduction in the 100% provincial portion of the OW Program Delivery and Participation Benefits funding. There was no change to the 50/50 funding in the planning allocation letter, so there are no changes to the municipal levy for OW.

3.2.2 OW Programs

- OW financial assistance and mandatory benefits have been 100% funded by the Province since 2018. Discretionary benefits are also provincially funded but are capped at \$10 per average case per month with any costs exceeding the cap being municipally funded.
- Type B municipal funerals/burials for non-social assistance recipients are 100% municipally funded. This service is not mandated by the DSSAB Act and the DNSSAB provides this service on behalf of its member municipalities.
- In 2026, the only costs that remain cost shared are program delivery and participation benefits. Below is a summary of how the various OW programs are funded:

Program	Funding Source
Financial Assistance	100% funded by the MCCSS
Mandatory Benefits	100% funded by the MCCSS
Discretionary Benefits	Funded by MCCSS up to a cap of \$10 per average case per month
Funerals – Type B	Funerals for non-social assistance recipients are funded by the municipal levy. These funerals are a municipal responsibility that DNSSAB oversees for its member municipalities.



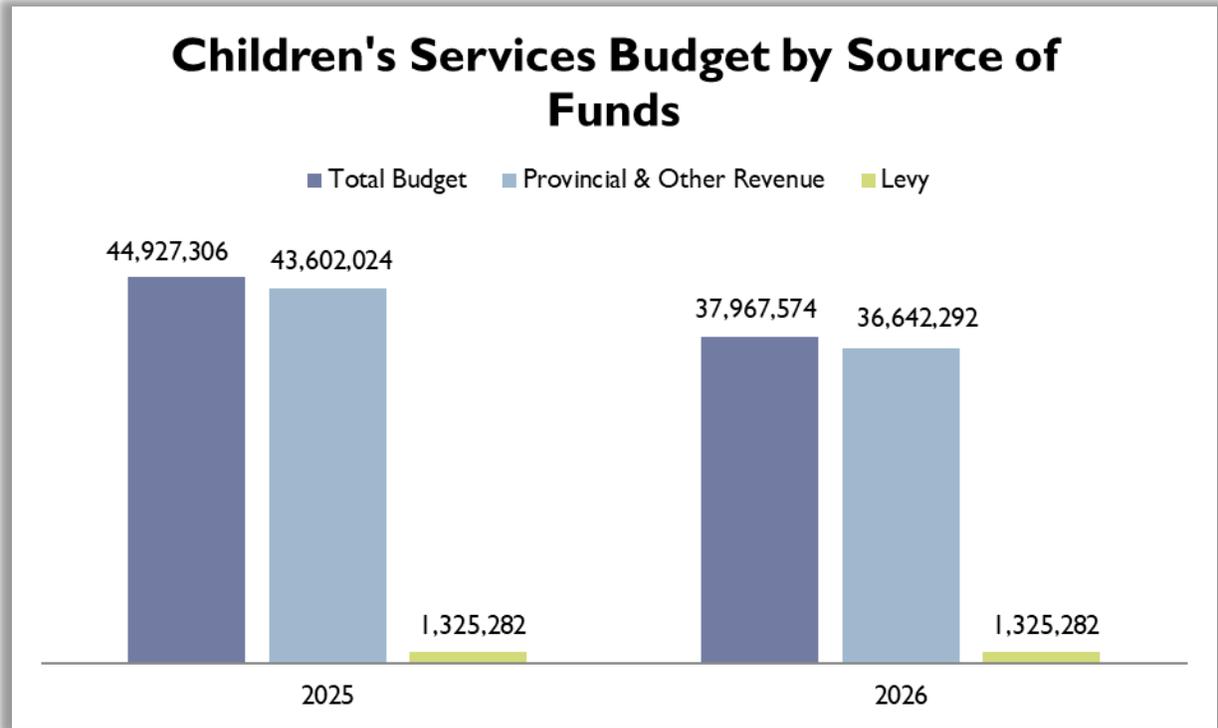
Participation Benefits and Program Delivery	Participation benefits and program delivery is combined into one pocket of funding from MCCSS. With the above noted changes, MCCSS' allocation for 2026 is \$1,052,300 in 100% provincial funding and an additional \$2,796,900 in 50/50 funding for total provincial funding of \$3,849,200. The required matching levy contribution is \$2,796,900.
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- OW financial benefits costs are expected to increase in 2026 from budgeted expenditures for 2025 by \$1,160,958 or 7.52%. This assumes that the caseload will continue to slowly grow and that the cost per case will remain similar to previous years based on actual trends over the last few years.
- The average monthly caseload in 2026 is estimated to be 2,035, which is an increase from the budgeted average monthly caseload of 1,892 for 2025. The 2025 year-to-date (YTD) actual average monthly caseload was 1,947 as of September 30, 2025.
- The annual average cost per case in 2026 is budgeted to be \$679.48 compared to \$679.57, the annual average budgeted in 2025. This is based on current trends.
- Mandatory and discretionary benefits budgets have been adjusted based on recent trends and expected caseload changes.
- Participation benefits expenditures are decreasing \$55,632 (38.2%) due to the transfer of the responsibility for employment services for social assistance recipients and corresponding reduction in funding as noted above.

3.2.3 *OW Program Delivery*

- The \$200,868 decrease in program delivery costs is also due to the transfer of responsibility for employment services for social assistance recipients and corresponding reduction in funding. Participation benefits and program delivery are combined into one pocket of funding from MCCSS.

3.3 Children's Services



Children's Services Total Budget by Program and Municipal Share 2025 and 2026

Children's Services Programs	2025	2025	2026	Increase	2025	2026	Increase	%
	Forecast to YE	Budget	Budget	(Decrease)	Municipal Share	Municipal Share	(Decrease)	
Fee Subsidy	\$ 2,008,409	\$ 2,024,000	\$ 2,061,433	\$ 37,433	\$ 1,071,955	\$ 1,071,955	\$ -	0.00%
Fee Subsidy - OW Formal	270,077	400,000	300,000	(100,000)	-	-	-	0.00%
Fee Subsidy - OW Informal	4,000	7,791	7,791	-	-	-	-	0.00%
Fee Subsidy - School Age Recreation	51,885	65,000	40,000	(25,000)	-	-	-	0.00%
Special Needs	1,239,205	1,239,205	1,312,088	72,883	-	-	-	0.00%
General Operating	1,079,378	1,144,845	1,063,297	(81,548)	-	-	-	0.00%
Pay Equity	56,818	56,818	27,879	(28,939)	-	-	-	0.00%
Wage Enhancement	116,235	202,213	202,213	-	-	-	-	0.00%
Repair and Maintenance	-	-	-	-	-	-	-	0.00%
Play-Based Material & Equipment	-	-	-	-	-	-	-	0.00%
Capacity Building	98,061	98,061	40,000	(58,061)	-	-	-	0.00%
Transformation	-	-	-	-	-	-	-	0.00%
Professional Learning	107,831	107,831	107,831	-	-	-	-	0.00%
Workforce Compensation	91,494	337,329	508,877	171,548	-	-	-	0.00%
Indigenous Led - Childcare	541,978	541,978	541,978	-	-	-	-	0.00%
Indigenous Led - EarlyON	428,727	428,727	428,727	-	-	-	-	0.00%
EarlyON Programs	2,404,242	2,167,965	2,131,376	(36,589)	-	-	-	0.00%
Cost-Based Funding (CWELCC)	21,922,134	34,695,876	27,859,163	(6,836,713)	-	-	-	0.00%
Start-Up Grants	988,522	205,500	-	(205,500)	-	-	-	0.00%
ELCC Infrastructure Fund	2,036,347	-	-	-	-	-	-	0.00%
Innovation Fund	-	-	127,230	127,230	-	-	-	0.00%
ECE Promotional Fund	-	-	5,000	5,000	-	-	-	0.00%
Program Delivery	1,222,388	1,204,167	1,202,691	(1,476)	253,327	253,327	-	0.00%
Total	\$ 34,667,731	\$ 44,927,306	\$ 37,967,574	\$ (6,959,732)	\$ 1,325,282	\$ 1,325,282	\$ -	0.00%

- In 2026, the Children’s Services budget decreased year over year by \$6,959,732 or 15.49%. This is primarily due to a reduction in the Canada-Wide Early Learning and Child Care (CWELCC) funding which the Ministry of Education (EDU) has restructured under the new Cost-Based Funding model. This decrease is not expected to negatively impact services in 2026 as DNSSAB was not able to use the full Cost-Based funding allocation in previous years. However, adjustments made to funding for children aged 6-12, as noted below, are expected to have an adverse impact on service delivery.

3.3.1 Children’s Services Provincial Funding Impact

While there have not been any significantly impactful changes to Children’s Services funding for 2026, there are some ongoing issues with the current funding system and one new change in 2026 that will negatively impact services that are noted below:

- Administration allocations remain unchanged. When the Province freezes funding, it shifts the burden of inflation to the municipal levy. If funding continues to remain static, Children’s Services will not be able to maintain its current capacity in future years due to annual collective bargaining increases to payroll and other inflationary pressure. The EDU mandates a significant amount of administrative work to access the funding but does not provide adequate funding to complete the work and then threatens financial penalties if the work is not completed. This will lead to increases in the municipal levy if not addressed. Advocacy efforts will be needed to increase the administrative funding allocations.
- If adequate funding is not provided for children aged 6-12, the CWELCC system risks creating a two-tiered child care system. Advocacy will be needed to ensure that adequate funding is provided for this age group. Ideally, the child care system should operate under a unified model rather than fragmented allocations with separate requirements. Achieving this would require a change to the bi-lateral agreement between the federal and provincial governments.
- DNSSAB’s total Local Priorities funding has not changed, however, within the Local Priorities allocation, the EDU has reallocated funds away from Flexibility Funding, which is used to support child care for children aged 6-12, into Workforce Compensation. Workforce Compensation is subject to strict eligibility criteria and DNSSAB has historically been unable to fully utilize the existing allocation. As a result, the newly reallocated funding will likely need to be repaid to the EDU rather than used to support children aged 6-12 through fee subsidies for families, special needs resourcing, capacity building, and general operating grants for child care agencies. Advocacy is needed to increase funding allocations that support child care for children aged 6-12 and to increase flexibility within current allocations so unspent portions can be reallocated rather than returned to the EDU to avoid the creation of a two-tiered child care system. DNSSAB is actively pursuing these issues through delegation requests at the Rural Ontario Municipal Association (ROMA) conference.



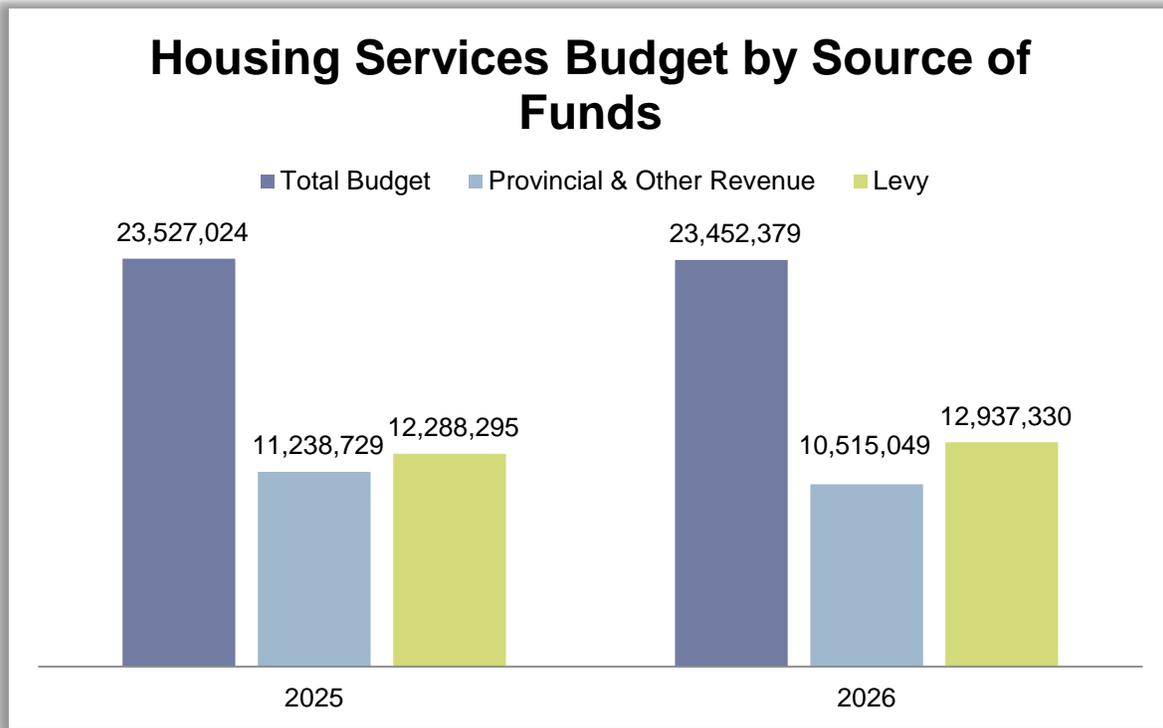
3.3.2 Children's Services Programs

- The total 2026 Children's Services budget is the amount set out in the transfer payment agreement (TPA) with the EDU. The municipal levy allocation is the minimum cost share requirement based on the TPA.
- With the cost-based funding approach, Service System Managers (SSM) have limited discretion over funding allocations for child care services for children aged 0-5. There remains some flexibility for services for children aged 6-12. While the total funding allocation for this age group is set, there is SSM discretion on how this funding can be allocated (i.e. through fee subsidy, special needs resourcing, general operating grants, etc.).

3.3.3 Children's Services Program Delivery

- Similar to Children's Services programs, the amounts allocated to program delivery are set out within the transfer payment agreement with the EDU.

3.4 Housing Services



Housing Services Total Budget by Program and Municipal Share 2025 and 2026

Housing Services	2025	2025	2026	Increase	2025	2026	Increase	%
	Forecast to YE	Budget	Budget	(Decrease)	Municipal Share	Municipal Share	(Decrease)	
Provincially Reformed non-profit	\$ 5,149,828	\$ 5,162,460	\$ 5,171,988	\$ 9,528	\$ 4,865,506	\$ 4,875,034	\$ 9,528	0.20%
Urban Native	455,560	477,264	162,240	(315,024)	-	-	-	0.00%
Nipissing District Housing Corp	2,976,094	2,976,094	3,197,860	221,766	2,730,617	3,101,196	370,579	13.57%
Commercial Rent Supplement	538,524	646,000	716,850	70,850	514,428	601,920	87,492	17.01%
Portable Housing Benefit	101,227	117,624	119,184	1,560	117,624	119,184	1,560	1.33%
Transitional Housing Allowance	289,473	319,600	444,000	124,400	319,600	444,000	124,400	38.92%
Northern Remote - Build	122,644	123,372	122,652	(720)	123,372	122,652	(720)	-0.58%
Homelessness Prevention Program	5,624,550	5,013,782	5,101,793	88,011	-	-	-	0.00%
Reaching Home	1,193,216	873,812	787,902	(85,910)	-	-	-	0.00%
COCHI	1,503,377	1,502,616	2,278,678	776,062	-	-	-	0.00%
OPHI	352,399	563,410	347,253	(216,157)	-	-	-	0.00%
Northern Pines Phase 1	598,361	472,308	515,100	42,792	472,308	515,100	42,792	9.06%
Northern Pines Phase 2	561,024	419,832	391,692	(28,140)	419,832	391,692	(28,140)	-6.70%
Northern Pines Phase 3	811,934	573,144	375,228	(197,916)	573,144	375,228	(197,916)	-34.53%
Low Barrier Shelter	620,898	609,588	790,584	180,996	609,588	790,584	180,996	29.69%
Additional Dwelling Units	113,493	1,130,980	480,000	(650,980)	-	-	-	0.00%
Affordable Housing Reserve	975,000	450,000	325,000	(125,000)	-	-	-	0.00%
Program Delivery	2,137,340	2,095,138	2,124,375	29,237	1,542,276	1,600,740	58,464	3.79%
Total	\$ 24,135,848	\$ 23,527,024	\$ 23,452,379	\$ (46,505)	\$ 12,288,295	\$ 12,937,330	\$ 649,035	5.28%

- In 2026, the total Housing Services budget remained relatively steady with only a \$46,505 or 0.2% decrease. However, there has been changes within the specific Housing Services programs that have had a significant impact on the municipal levy. This will be described in further detail below.
- Housing Services is funded by the Ministry of Municipal Affairs and Housing (MMAH), the Federal government, and the municipal levy. There are many different program components that make up the department budget. The table below describes how each is funded (some similar programs are combined for simplicity):

Program	Funding Source
Social Housing Subsidies	There is some legacy federal funding that is tied to operating agreements/mortgages; however, the majority of these budgets are funded by the municipal levy. The levy contribution is calculated as the difference between the required subsidies and the federal funding.
Commercial Rent Supplements	Similar to social housing subsidies, there is some legacy federal funding; however, the majority of this budget is funded by the municipal levy. The levy contribution is calculated as the difference between the required rent supplements and the federal funding.
Portable Housing Benefit (Rent Supplement)	100% funded by the municipal levy
Transitional Housing Allowance (Rent Supplement)	100% funded by the municipal levy
Homelessness Prevention Program (HPP)	100% funded by MMAH
Canada-Ontario Community Housing Initiative (COCHI)	100% funded by MMAH through a provincial and federal bi-lateral agreement
Ontario Priorities Housing Initiative (OPHI)	100% funded by MMAH through a provincial and federal bi-lateral agreement
Canada-Ontario Housing Benefit (COHB)	100% funded by MMAH through a provincial and federal bi-lateral agreement
Reaching Home	100% federally funded through Housing, Infrastructure and Communities Canada
Northern Pines	Combination of provincial funding through HPP and the municipal levy
Low Barrier Shelter	Combination of provincial funding through HPP and the municipal levy
Program Delivery	Combination of provincial/federal funding through administration allocations for the various provincial/federal funded programs (HPP, COCHI, OPHI, COHB, and Reaching Home) and the municipal levy



3.4.1 Housing Services Programs

- Funding for social housing programs is generally determined by adjusting previous year's expenses by the provincially legislated cost indices. There is base federal/provincial funding that is tied to operating agreements, and the municipal levy funds the difference between the required subsidies and federal/provincial funding. The provincial/federal funding does not change year over year (except decreasing with the expiration of operating agreements), therefore, the proportion of municipal funding required to support social housing providers gradually increases over time.
- Subsidy requirements for Nipissing District Housing Corporation's (NDHC) Phase III have increased by \$221,766, however, there is a \$370,579 increase to the municipal levy as legacy provincial/federal funding for this program decreased by \$148,813 for 2026. The provincial/federal funding that helps offset these costs is gradually being reduced each year with 2029 being the last year with provincial/federal funding. Deferred capital revenue is being used in the NDHC budget to mitigate the impact of the legacy funding decrease on the municipal levy.
- Provincial legislation outlines the DNSSAB's service level standards (SLS), which details the specific number of Rent Geared-to-Income (RGI) units that are required to be funded. DNSSAB is currently not meeting this obligation and is short approximately 163 RGI housing units as of December 31, 2024. The SLS Action Plan sees the DNSSAB making gradual investments over a 10-year period (2019-2029) to address the SLS shortfall. This is the reasoning for the net increase to the rent supplement budgets (Commercial Rent Supplement, Portable Housing Benefit, and Transitional Housing Allowance). Each of these programs provides rent subsidies to clients, which count towards the SLS. Rent subsidy increases are funded through the municipal levy. Recent progress is not shown in the December 31, 2024, SLS figure above; as of December 31, 2025, the estimated SLS shortfall is 108 and with the investments in 2026, the service level shortfall is expected to be reduced to 48 units by the end of 2026. These efforts include, but are not limited to the following:
 - Rent supplements are being phased in at Mackay Homes upon unit turnover. There are 65 units at Mackay Homes and the turnover of all units is expected to be complete around 2031.
 - Providing rent supplements for the Canadore College Co-Habitation project which has added 24 subsidized units to date.
 - 85% of the Urban Native Housing Program stock has now reached the end of their mortgage and operating agreements. As a result, they are now receiving subsidies through COCHI, which allows these units to count towards service levels.

- The HPP, Reaching Home, Community Capacity and Innovation, COCHI, and OPHI programs are fully funded by the provincial and federal governments for homelessness initiatives and to address local housing priorities that include affordability, repair and new construction. Housing staff bring forward regular reports to the Board to approve investment plans detailing how these funding allocations will be spent.

- Northern Pines and the Low Barrier Shelter are both operated by Crisis Centre North Bay. Costs for these programs increase annually due to collective bargaining and inflationary increases. Available HPP funding is used where possible to offset the impact on the municipal levy, however, with HPP funding being fixed, annual increases to these budgets are funded by the municipal levy. Although these budgets do not show annual growth, this is due to a substantial portion of HPP funding being allocated to these programs, which is recorded under the HPP budget line. What is displayed under the Northern Pines and the Low Barrier Shelter lines of the budget is the remaining portion of these budgets that is funded by the municipal levy. Within the 2026 budget, the opening of Phase 3 of Northern Pines will be delayed until May 2026 while the Cold Weather and Housing Response Program (CWHRP) continues to operate out of the Northern Pines Phase 3 space for the 2025/26 winter season, until April 30, 2026. When the CWHRP ends, Northern Pines Phase 3 will convert to transitional housing as was originally planned for that space. The low-barrier shelter will then operate for 12 hours per day out of the temporary portables from May 1, 2026, to November 1, 2026, when it will then operate 24/7 for the 2026/27 winter season.

- The 2026 budget includes a recommendation to eliminate emergency shelter overflow services in motels/hotels except during extreme cold weather alerts. To manage costs, a set number of rooms would be secured during the winter. When there is no extreme cold weather alert, these rooms could serve as emergency shelter overflow, prioritizing families with children. Without this reduction to motel/hotel emergency shelter overflow, additional municipal levy contributions would be required to support these services. The emergency shelter overflow units at two of NDHC's Gormanville properties and the Crisis Centre North Bay's Chippewa property are being maintained for families.

3.4.2 Affordable Housing Reserve

- Given the sharp increase in interest rates that started in 2022, DNSSAB is currently earning excess interest revenue. In 2024, interest rates began to decrease and the interest rate cutting cycle continued through 2025. Therefore, there will be less excess interest revenue to go towards reserves in 2026. Excess interest revenue is estimated at \$400,000 in 2026 compared to the budgeted figure of \$450,000 in 2025. It is recommended that this excess interest revenue be placed in the Affordable Housing Reserve. The actual excess revenue for 2026 will not be known until the 2026 yearend process is completed in early 2027, so the amount to be transferred will be determined by the Director of Finance and Administration, with approval from the CAO.

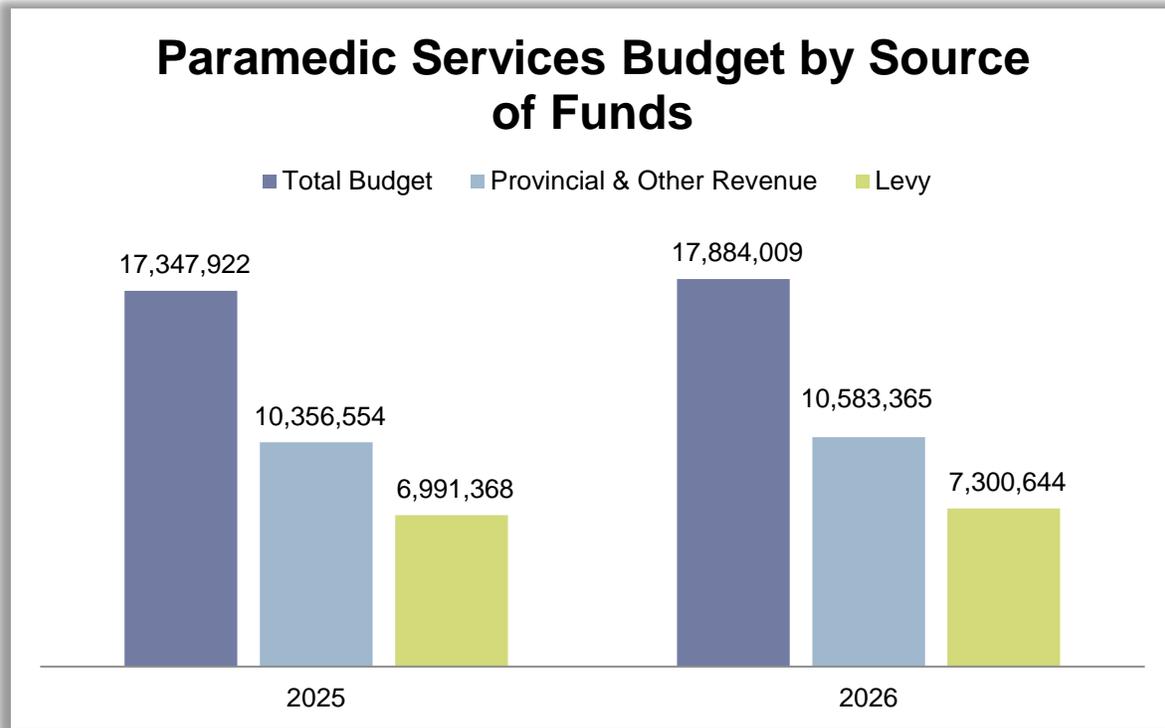
- Since interest rates are gradually coming back down, it is not recommended to use this excess revenue to offset operating costs as this will only put more pressure on the municipal levy in future years. Reserves also need to be grown to support future housing development and to take advantage of future funding opportunities for housing development. Most housing development funding is currently application based with scoring grids, and higher scores are awarded for projects that have higher equity contributions. Therefore, to be successful in funding applications, appropriate levels of reserves are needed to support the required equity contributions. Significant reserves will also likely be required to support the development of a permanent twenty-four (24) hour Housing and Homelessness Hub.
- Overall, a decrease is expected in the Affordable Housing Reserve in 2025 due to the Additional Dwelling Unit Program and the 111 Cartier Street project. Per [Board Report #HS-2024-027](#), \$1,130,980 has been approved to be used to fund the development of additional dwelling units. It is estimated that \$480,000 will be expended in this program in 2026 with the remaining balance to be spent in future years. \$325,000 is expected to be spent on the 111 Cartier Street project in 2026. The excess interest revenue of \$400,000 offsets these amounts, resulting in an anticipated reduction of \$405,000 to the Affordable Housing Reserve in 2026.

Affordable Housing Reserve	Budgeted Amount
Additional Dwelling Unit Program	(\$480,000)
111 Cartier Street Project	(\$325,000)
Excess Interest Revenue	\$400,000
Net Usage	(\$405,000)

3.4.3 Housing Services Program Delivery

- The Housing Services program delivery budget has increased year over year by \$29,237 or 1.4%. The levy portion of this budget has increased by \$58,464 because of the lower provincial/federal funding available for program delivery in 2026 due to some one-time funding allocations that were included in the 2025 budget.

3.5 Paramedic Services



3.5.1 Land Ambulance Provincial Funding Impact

On August 26, 2025, the Ministry of Health (MOH) provided DNSSAB with its Land Ambulance Service Grant (LASG) allocation for 2025. The 2025 allocation was as expected and in line with the 2025 budget. This has been the process for several years where current year funding increases are announced in August. Therefore, DNSSAB will likely not receive confirmation of land ambulance funding for 2026 until August of 2026. Given the fact that the funding formula has not changed and there have not been any announced upcoming changes, it is expected that the funding formula will remain the same for 2026.

The way the LASG is calculated (in a simplified way) is that the DNSSAB essentially receives 50% of the previous year's approved budget plus a 100% portion to cover TWOMO and First Nations funding. Therefore, the 2026 50/50 provincial funding would be based on the 2025 budget as opposed to the 2026 budget. The issue with this is that the provincial funding is then a year behind on budget increases from call volume changes, service enhancements and inflationary increases. The MOH had previously addressed this timing difference by including an incremental (inflationary) increase to the previous year's budget. In 2018, this incremental increase was 1.7% or \$150,658. For 2019 through 2025, there has not been any incremental increases.



3.5.2 Paramedic Services Budget

Paramedic Services Total Budget by Program and Municipal Share 2025 and 2026

Paramedic Services	2025	2025	2026	Increase	2025	2026	Increase	%
	Forecast to YE	Budget	Budget	(Decrease)	Municipal Share	Municipal Share	(Decrease)	
Land Ambulance	\$ 13,239,174	\$ 12,737,728	\$ 13,089,012	\$ 351,284	\$ 5,754,348	\$ 5,956,680	\$ 202,332	3.52%
Community Paramedicine	2,218,042	2,136,154	2,107,069	(29,085)	-	-	-	0.00%
Program Delivery	2,621,606	2,474,040	2,687,928	213,888	1,237,020	1,343,964	106,944	8.65%
Total	\$ 18,078,822	\$ 17,347,922	\$ 17,884,009	\$ 536,087	\$ 6,991,368	\$ 7,300,644	\$ 309,276	4.42%

3.5.2.1 Land Ambulance

- Due to increased call volumes, employee recruitment and retention issues, and the need to meet response time standards, the 2024 Paramedic Services budget increased deployment hours in Mattawa from eight (8) hours on-site and sixteen (16) hours on-call to twenty-four (24) hours on-site service. Deployment hours for Temagami and South Algonquin were also increased from eight (8) hours on-site and sixteen (16) hours on-call to twelve (12) hours on-site and twelve (12) hours on-call.
- In 2024, \$934,000 in reserves was used to offset the impact on the municipal levy from the deployment changes. The 2025 budget included the use of \$508,800 in reserves to reduce the impact on the municipal levy from these increased operating costs and to fund the one-time purchase of an off-road response vehicle. \$435,036 in reserves have been used again in 2026 to mitigate the impact on the municipal levy which will result in a significant municipal levy increase in 2027.
- The increase in the Paramedic Services budgeted municipal share is primarily due to the use of reserves to cover operating costs in previous years, as well as estimated collective bargaining and other inflationary increases. Additional details are as follows:
 - Significant insurance premium increases including a year over year increase to medical malpractice premiums of 31.10%.
 - Some additional pressure on payroll related costs due to medical leaves of absence.
 - Increased legal and consulting fees for collective bargaining. The collective agreement between the Ontario Public Service Employees Union (OPSEU) Local 647 and the District of DNSSAB is set to expire on December 31, 2025, so a new collective agreement will need to be negotiated in 2026.
 - Various budget lines are increasing at a higher rate of inflation such as uniforms and maintenance on medical equipment based on current year trends and known changes (e.g. recent uniform RFP results).

- The [KPMG Organizational Review Final Report](#) that was presented to the Board on June 25, 2025, recommended adding two positions. One to enhance Human Resources capacity and another to provide dedicated support for employee mental health and well-being. Both recommendations were driven by pressures created by bringing Paramedic Services in-house. To balance the need for these services with the corresponding costs, one new position was originally included in the Paramedic Services budget to support both recommendations. However, at the December 17, 2025, Finance and Administration Committee meeting, the Committee advised staff to remove this position from the 2026 budget.

3.5.2.2 Community Paramedicine

Community Paramedicine Total Budget by Program and Municipal Share 2025 and 2026

Community Paramedicine	2025 Forecast to YE	2025 Budget	2026 Budget	Increase (Decrease)	2025 Municipal Share	2026 Municipal Share	Increase (Decrease)	%
CP Long-Term Care (CP LTC)	\$ 1,043,202	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	0.00%
CP Base	137,600	137,600	137,600	-	-	-	-	0.00%
Geriatric Community-Paramedicine Outreach Program (CP GPOC)	306,779	310,623	301,575	(9,048)	-	-	-	0.00%
CP Alternate Level of Care (CP ALC)	358,827	369,592	358,827	(10,765)	-	-	-	0.00%
CP High Intensity Support at Home (HISH)	342,549	318,339	309,067	(9,272)	-	-	-	0.00%
Total	\$ 2,188,957	\$ 1,817,815	\$ 2,107,069	\$ (29,085)	\$ -	\$ -	\$ -	0.00%

- On March 1, 2021, DNSSAB was approved by the Ministry of Long-Term Care (MLTC) to operate a Community Paramedicine (CP) program for a three-year period from January 1, 2021, to March 31, 2024, and subsequently extended for an additional 2-year period, until March 31, 2026. This program (CP LTC) is 100% provincially funded and provides up to \$1 million per year. The program is designed to support seniors on the provincial long-term care waitlist, or soon to be eligible for long-term care, with Community Paramedicine services in the comfort of their own homes. On August 5, 2025, it was announced that the CP LTC program has been made permanent. This is positive news and helps with long-term planning for this program. However, since this program was initially announced in 2021, there has not been any increase to the annual funding of \$1 million while there has been annual collective bargained and inflationary increases to the costs to operate this program. Without increases in provincial funding, services will eventually need to be reduced to continue operating within the allocation provided.
- The DNSSAB also operates four other Community Paramedicine programs that are funded 100% by Ontario Health. These are the CP Base (Base funding), CP GCOP (Geriatric Community-Paramedicine Outreach Program), CP ALC (Alternate Level of Care), and CP HISH (High Intensity Supports at Home) programs.
- A portion of rent for the paramedic bases throughout the District was previously allocated to the Community Paramedicine programs, however, due to Community Paramedicine funding being frozen and the cost pressures noted above, there is no longer room in the Community Paramedicine budgets for these shared allocations which results in increased rent costs being

assigned to Land Ambulance Services which is 50/50 funded by the municipal levy as opposed to 100% provincial Community Paramedicine funding. This is contributing to the municipal levy increase in 2026. This issue is continually communicated to the funding ministries.

- Total provincial funding for Community Paramedicine programs is expected to be \$2,107,069 in 2026. There is no impact on the municipal levy to operate these programs.

3.6 Healthy Communities Fund

The Healthy Communities Fund (HCF) is a non-mandated program administered by the DNSSAB on behalf of the District’s municipalities. Currently, the fund is focused on poverty reduction in Nipissing District. Previously, HCF was allocated to various organizations and their projects/programs through an annual application process. Per briefing note B25-21, that was approved by the Board in November 2021, funding has been annualized to specific organizations based on previous funding allocations and results from a Community Advisory Board survey in April 2021. On October 22, 2025, through [Board Report #CORP-2025-022](#), the Board approved maintaining the current annual allocations. The table below shows the distribution of funds by organization and their respective programs/services.

The Gateway Hub has been consolidated into the HCF to combine all community funding that does not fall under Ontario Works, Housing Services, Children’s Services or Paramedic Services mandates, into one program. The Gateway Hub is a situation table and was established in the Nipissing District in 2013. A situation table is a strategic alliance of human service providers, guided by common principles and processes, that reviews situations of acutely elevated risk to determine if an individual or family is at imminent risk of harm and victimization and coordinates services for these individuals with the relevant services.

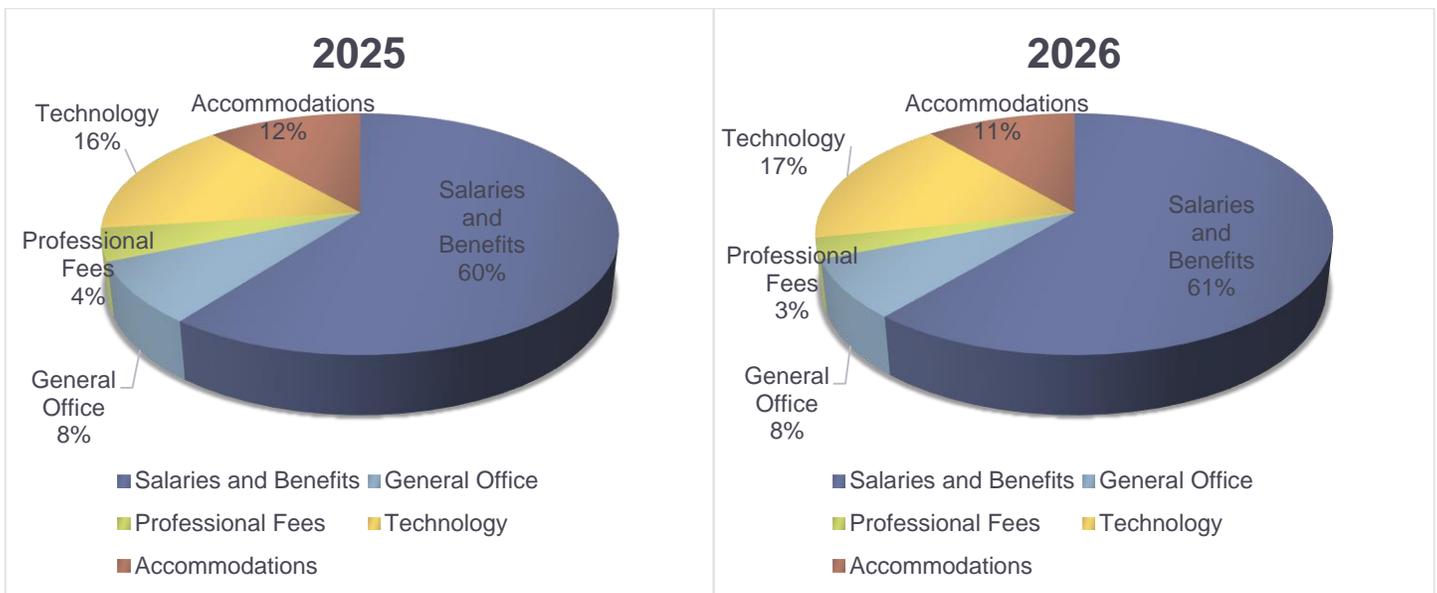
The total annual HCF budget of \$320,000 remains unchanged from the previous year.

Organization	Program/Service	Annual Funding
Crisis Centre North Bay	ID Clinic	\$30,000
	Food Security	\$25,000
The Gathering Place	Souper Suppers	\$20,000
	Food Outreach	\$30,000
Nipissing First Nation	True Self Debwewendizwin Rural Outreach	\$55,000
Salvation Army	Household Setup	\$10,000
Low Income People Involvement	Emergency Dental Assistance	\$30,000
	Essential Health	\$30,000
	Denture Assistance	\$30,000
	Community Volunteer Tax Program	\$10,000
	Community Recreation and Engagement	\$30,000
North Bay Parry Sound District Health Unit	Gateway Hub	\$20,000
Total		\$320,000

3.7 Corporate Services

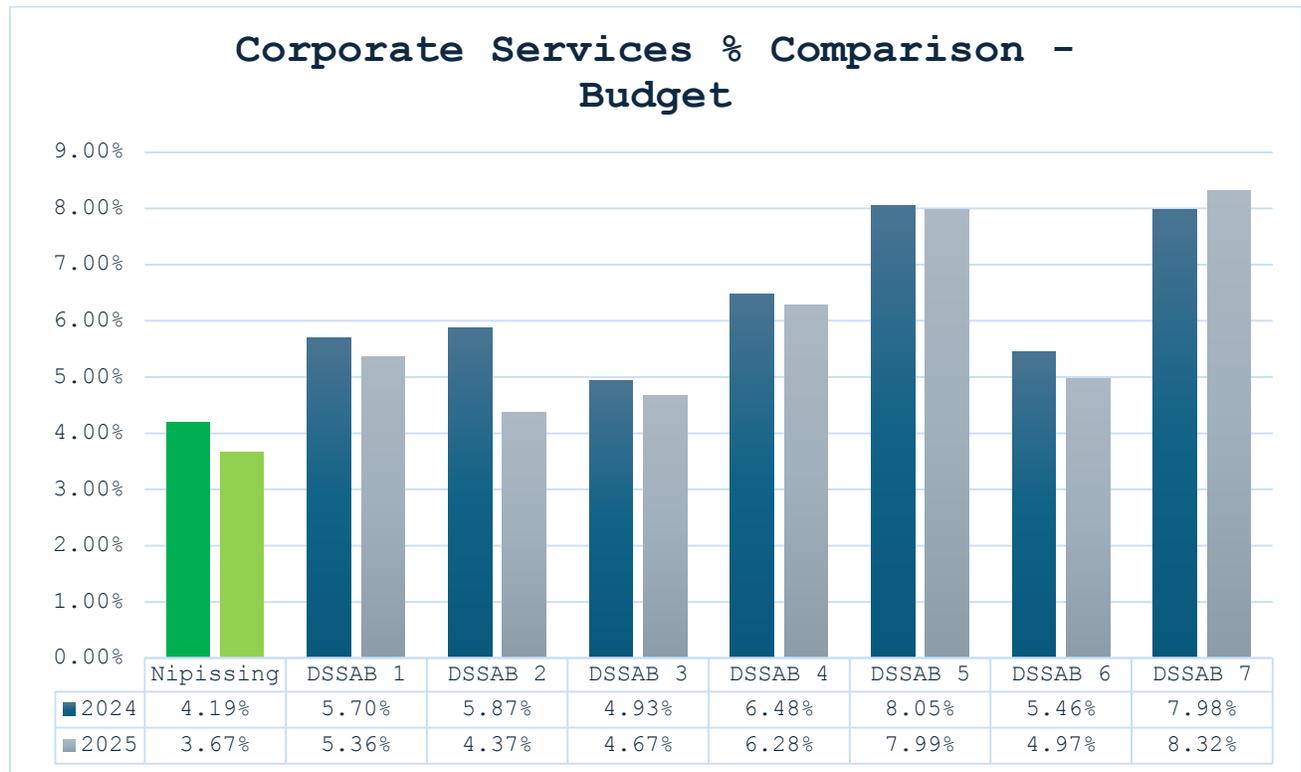
The Corporate Services Division supports the organization through the CAO, Finance, Human Resources, Project Management and Information Services, Purchasing, Planning and Analytics, Risk Management and Administration. The 2026 budgeted expenses for Corporate Services total \$4,209,385, an increase of \$125,679 (3.08%) over the 2025 budgeted expenses of \$4,083,706. The primary reasons for the increase are annual payroll increases and increased costs for information technology services.

The Corporate Services budget includes various corporate-wide costs, for example, staffing for the above departments, rent for office space, utilities, telephone, insurance premiums, audit and legal fees, computer software and more. These costs are allocated across the portfolio of programs. The general mix of expenses has not changed significantly year over year.



The 2026 Corporate Services budget represents 3.99% of the total DNSSAB recommended budget compared to 3.67% in 2025. This change is mainly due to the decrease in the Children’s Services budget, which has led to a reduction in the total DNSSAB budget, as there have not been any significant changes to the Corporate Services budget. Per Chart 2 below, DNSSAB continues to have one of the lowest corporate services costs relative to the total budget amongst all the DSSABs.³

Chart 2:



Staff continue to search for cost savings throughout the organization. Explanations for variances year over year are as follows:

- Increased costs for information technology related products and services.
- Inflationary increases.
- Increase in salaries and benefits due to the annual cost of living and step increases.

³ Chart 2 is organized by DNSSAB’s closest comparators, left to right, based on size of organization, geography, and services provided. Seven other DSSABs had their budgets available on their website.



3.8 Board

Board							
Proposed Budget for 2026							
	YTD Actual	Forecast to YE	Budget 2025	Budget 2026	Variance to Budget	% Change	
Revenues:							
Municipal levy	\$ 127,854	\$ 170,472	\$ 170,472	\$ 169,296	\$ (1,176)	-0.69%	
Total Revenues	\$ 127,854	\$ 170,472	\$ 170,472	\$ 169,296	\$ (1,176)	-0.69%	
Expenditures:							
Honorariums	\$ 56,201	\$ 93,669	\$ 77,515	\$ 88,096	\$ 10,581	13.65%	
Training	13,067	17,423	24,664	13,324	(11,340)	-45.98%	
Travel	1,288	1,718	2,000	1,500	(500)	-25.00%	
Technology	16,039	16,039	14,748	15,636	888	6.02%	
General office	774	1,032	2,100	2,200	100	4.76%	
Allocated administration costs	40,095	49,445	49,445	48,540	(905)	-1.83%	
Total Expenditures	\$ 127,465	\$ 179,325	\$ 170,472	\$ 169,296	\$ (1,176)	-0.69%	
Surplus (Deficit)	\$ 389	\$ (8,853)	\$ -	\$ -	\$ -	0.00%	

In 2026, the Board budget decreased year over year by \$1,176 or 0.69%. The overall budget has not changed much, but an increase in honorariums, due to annual increases and higher attendance, is offset by reduced training costs. The main reason for the reduction in training is because the 2026 annual NOSDA conference will be held in North Bay and therefore there will not be Board related travel expenses for that conference such as mileage, meals, and accommodations.

Honorariums are adjusted to reflect actual attendance levels and annual rate increases. Annual honoraria rate increases continue to be tied to the consumer price index for a fair and transparent process. Honorariums are also based on attendance to reflect the respective contributions of Board members.



3.9 Summary

The 2026 budget originally presented a municipal levy increase of \$1,491,243 (6.23%). At the December 17, 2025, Finance and Administration Committee meeting, the Committee made revisions to remove one position from the budget and use reserves to reduce the municipal levy. With these revisions, the budget now presents a municipal levy increase of \$957,135 (4.00%) with an overall decrease in the budget from \$111,160,111 in 2025 to \$105,457,035 in 2026.

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD 2026 BUDGET SUMMARY

Department	2025 Forecast to Year End	2025 Budget	2026 Budget	Increase (Decrease)	2025 Municipal Share of Budget	2026 Municipal Share of Budget	Increase (Decrease)	%
Ontario Works	17,109,616	17,009,385	17,970,711	961,326	95,010	73,875	(21,135)	(22.25%)
Housing Services	21,998,508	21,431,886	21,328,004	(103,882)	10,746,019	11,336,590	590,571	5.50%
Children's Services	33,445,343	43,723,139	36,764,883	(6,958,256)	1,071,955	1,071,955	-	0.00%
Paramedic Services	15,457,216	14,873,882	15,196,081	322,199	5,754,348	5,956,680	202,332	3.52%
Program Delivery & Corporate Services	14,446,212	13,801,819	13,877,356	75,537	5,940,985	6,126,352	185,367	3.12%
Healthy Communities Fund	320,000	320,000	320,000	-	320,000	320,000	-	0.00%
Total	102,776,895	111,160,111	105,457,035	-5,703,076	23,928,317	24,885,452	957,135	
				% Increase (Decrease)	(5.13%)	% Increase	4.00%	
2026 Provincial/Federal Share	78,693,097		74.62%					
2026 Repayments & Other Income	1,878,486		1.78%					
2026 Municipal Share	24,885,452		23.60%					
2025 Municipal Share	23,928,317		21.53%					

	2025 Budget	2026 Budget	\$ Change	% Change
Estimated Revenues				
Municipal Levy	23,928,317	24,885,452	957,135	4.00%
Provincial and Federal Funding	84,139,440	77,793,061	(6,346,379)	-7.54%
Other	1,902,574	1,938,486	35,912	1.89%
Total Estimated Revenues	109,970,331	104,616,999	(5,353,332)	-4.87%
Total Estimated Expenditures	111,160,111	105,457,035	(5,703,076)	-5.13%
Surplus (Deficit) Before Use of Reserves	(1,189,780)	(840,036)	349,744	-29.40%
Net Transfer (To)/From Reserves	1,189,780	840,036	(349,744)	-29.40%
Net Surplus (Deficit)	-	-	-	0.00%

The budget maintains services at the 2025 level, with a couple of previously noted exceptions, while including any service changes that the Board approved in 2025.

As described previously in the Budget, the primary reasons for the increase in the municipal levy are:

- The use of reserves to cover Paramedic Services enhanced deployment hours at the Mattawa, Temagami, and South Algonquin bases in previous years (\$508,800 of reserves used in 2025) as well as inflationary increases.
- Increases to the Housing Services budget due to:
 - Decreased provincial/federal funding for social housing.
 - Increased rent supplements to address service level standard shortfalls.
 - Inflationary increases to service provider budgets.

The 2026 budget also includes a recommended reduction to motel/hotel emergency shelter overflow services to reduce the increase on the municipal levy. Without this change, significant additional municipal levy contributions would be required.

Had reserves not been used to lower the levy in 2025, the originally presented increase to the levy in 2026 would have been 4.1% versus 6.23%. As noted in the [2026 Budget Issues Report, #CORP-2025-018](#), reserves should not be used to cover operating costs and should instead be used for one-time costs. Using reserves to cover operating costs only defers the increase to the municipal levy while financially weakening the organization. This can lead to larger long-term increases to the municipal levy and less resources to go towards one-time capital related projects such as affordable housing, emergency shelter, or paramedic base development. With 2026 being a municipal election year, any decision to continue to use reserves to lower the municipal levy in 2026 would leave a financial burden for the next newly elected Board.

In the original proposed budget for 2026, the following options were included to reduce the municipal levy:

1. The Board could choose not to add the new position to enhance Human Resources capacity and provide dedicated support for employee mental health and well-being that was recommended as part of the organizational review. This would result in estimated municipal levy savings of \$98,746 or a 0.41% reduction to the 2026 increase of 6.23% for a net increase of 5.82%.
2. The Board could choose to reduce or eliminate the Healthy Communities Fund. Completely eliminating the fund would result in municipal levy savings of \$320,000 or a 1.34% reduction to the 2026 increase of 6.23% for a net increase of 4.89%.

At the December 17, 2025, Finance and Administration Committee meeting, the Committee chose option 1 and directed staff to use reserves to bring the municipal levy increase down to 4%. This results in \$435,036 in reserves being used again in 2026 to artificially reduce the municipal levy. This will now leave a substantial financial burden for the next Board and will likely result in a very significant municipal levy increase in 2027. The estimated net use of reserves for 2026 is calculated as follows:



Reserves	Budgeted Amount
Additional Dwelling Unit Program	(\$480,000)
111 Cartier Street Project	(\$325,000)
Excess Interest Revenue	\$400,000
Municipal Levy Reduction	(\$435,036)
Net Usage	(\$840,036)

4 2027 Outlook

4.1 Ontario Works Program Delivery and Employment Funding

As noted in the OW section of the budget, there will be a final \$20,600 reduction to the 100% MCCSS funded Program Delivery and Participation Benefits allocation in 2027 due to the Employment Services Transformation.

At this time, it is not clear if there will be any increases to the 50/50 funding threshold as MCCSS has not been clear on its funding approach, however with caseloads gradually increasing, it is possible this could increase in 2027. If MCCSS increases 50/50 funding in 2027, there would be a corresponding increase to the municipal levy.

4.2 Children's Services

The Province has confirmed a one-year extension to the CWELCC system, ensuring continued stability and affordable child care fees, averaging \$19 per day, with a maximum of \$22 per day, until December 31, 2026. Due to the extension only being agreed to for one year, there is some uncertainty with Children's Services funding in 2027 and beyond, however it is anticipated that the federal and provincial governments will reach some kind of agreement to extend this funding beyond 2026.

4.3 Housing Services

As mentioned previously in the Budget, inflation will continue to result in annual budget increases for Northern Pines and the Low Barrier Shelter and additional rent supplements will need to be provided to meet the DNSSAB's legislated service level standards. These increases will need to be funded by the municipal levy.

Housing Services will see a small reduction in funding associated with social housing legacy programs in 2027 with three social housing projects reaching the end of their operating agreements throughout 2026 and 2027. The reductions in funding from the end of operating agreements will be offset by a one-time increase in untargeted funding that is used to support NDHC. The net impact for 2027 is a reduction of \$2,035. There will however be larger decreases in this funding in 2028 and 2029 with reductions of \$364,122 and \$223,201 respectively. Some of these reductions in funding will be offset by reduced subsidy requirements because of expired mortgages, but provincially legislated cost indices still lead to annual increases to social housing subsidies. These annual increases are fully funded by the municipal levy so the responsibility of funding social housing will continue to shift more and more onto

the shoulders of municipalities. After 2029, social housing will be fully funded by the municipal levy except for the limited COCHI/OPHI funding. COCHI/OPHI funding was meant to help DSSABs/CMSMs fund social housing with the end of operating agreements, but COCHI/OPHI funding has remained relatively flat (even decreasing for some years) while federal/provincial legacy social housing funding has decreased by millions of dollars in the last few years.

The 2026 budget only includes eight (8) months of operating costs for Northern Pines Phase 3 (NP3) as it is anticipated this space will be required for the Cold Weather Response Program for the 2025/2026 winter season. The NP3 operations are budgeted to begin in May 2026. Therefore, there will be a significant increase in the municipal levy in 2027 to increase the budget for a full year of operations for NP3.

The potential development of a 24-hour housing and homelessness hub could result in significant pressure on the municipal levy for increased operating costs and reserves for capital purchases. Also, any potential move to a different location for these services would result in increased pressure on the municipal levy due to duplication of services and potential capital investment.

Deferred capital revenue is currently being used to mainly fund NDHC's Phase III capital budget to mitigate the impact on the levy. Levy funding for this capital budget will gradually need to be increased in future years as this deferred revenue is exhausted.

4.4 Paramedic Services

The MOH continues to announce growth rates to funding on a one-year basis. At this time, it is assumed that the funding formula will remain the same, however, there is uncertainty every year due to the delayed timing of funding announcements for Land Ambulance Service Grants.

There will be additional pressure on the Paramedic Services budget in 2027 for the implementation of Mobile Computer Aided Dispatch (MCAD) and the need to change the replacement cycle for ambulances and paramedic response units (PRU). The current replacement cycle for Paramedic Services vehicles is eight (8) years, which results in two (2) new ambulance purchases each year with a third vehicle (PRU) replacement every few years. Due to increasing maintenance issues from vehicles with high kilometres, the replacement cycle will be changed to six (6) years. This will result in three (3) vehicles being purchased each year. An example of the new replacement cycle is noted below.

- Year 1 – 2 new ambulances, 1 re-mount ambulance
- Year 2 – 2 new ambulances, 1 PRU
- Year 3 – 2 new ambulances, 1 re-mount ambulance
- Year 4 – 2 new ambulances, 1 re-mount ambulance
- Year 5 – 2 new ambulances, 1 PRU
- Year 6 – 2 new ambulances, 1 re-mount ambulance



BOARD REPORT #HS-2026-001

FOR INFORMATION or FOR APPROVAL

Date: January 28, 2026

Purpose: Development Considerations – Steps to Shovel-Readiness

Department Head: Stacey Cyopeck, Director of Coordinated Services

Approver: Melanie Shaye, Chief Administrative Officer

RELATIONSHIP TO STRATEGIC PLAN

Alignment with Strategic Plan 2022-2042: Healthy, Sustainable Communities

Maximize Impact **Remove Barriers** **Seamless Access** **Learn & Grow**

Maximize Impact: To continue laying the groundwork for housing development and partnerships throughout the District, providing a variety of opportunities to create affordable housing aligned with the Housing Studies.

Remove Barriers: Various housing development strategies will assist DNSSAB to pursue funding opportunities to increase affordable housing stock and plan for future developments throughout the District.

Seamless Access: Housing Development opportunities can be completed throughout the District for larger geographical impact and access.

Learn and Grow: Efforts in housing development will assist DNSSAB to learn new and innovative ways to develop affordable housing while growing partnerships in the District.

BACKGROUND

Housing development, especially affordable housing development, is a complex set of steps and processes that intersect with economics, public policy, finance, land use and community interests. There is no “one size fits all” approach to housing development and each step of the process can have its own unique challenges and associated costs, affecting timelines and planning when establishing a fully shovel-ready project.

The timelines and steps presented in this report represent a high-level process an affordable development project will move through from inception to shovel-ready status, beginning with a vacant land parcel. A typical housing development project takes two to four years to complete from vacant land to construction completion.

Step One: Feasibility Studies and Site Identification

Timeline: 3 – 9 months

Key Aspects:

- Market demand analysis
- Site location and evaluation
- Project plan and financial viability
- Geotechnical studies

Market Demand Analysis is the assessment of need for affordable and social housing in different geographic regions, matching it with a housing demand and supply study, outlining the nature of projects required to meet the demand. DNSSAB is well-advanced in this particular process with the completion of the three recent housing and homelessness studies.

Site location and evaluation is the process of obtaining suitable land for development and understanding the requirements pertaining to zoning, and access to infrastructure and services such as hydro, water/wastewater, and transit connectivity.

Finally, project planning and financial viability will need to be assessed to ensure there are no obstacles to the development of the site and timelines. Below are examples of feasibility studies that could be required in this phase. Other studies may also be required.

- Geotechnical studies
 - Soil testing and topographic assessment
 - Environmental impact assessment and flooding risk assessment
 - Stormwater management plan
 - Noise and traffic studies
 - Municipality-specific review process (for example, City of North Bay's Development Application Review Team)
- Legal requirements
 - Title clearance
 - Clear encumbrances/liens
 - Land acquisition and/or alteration
- Project plan and financial viability
 - Project plan and timeline estimates
 - Purchasing costs
 - Estimated development costs
 - Real Estate associated costs

Step Two: Zoning, Permits, and Consultations

Timeline: 3 – 9 months

Key Aspects:

- Zoning classification and/or rezoning
- Land use permits
- Environmental clearances
- Site Plan Control Agreements

Zoning, permits, and consultations allow for a better understanding of development timelines and associated challenges that could be faced throughout the development process and planning stages. This phase has multiple external dependencies which may impact the timelines and also inform the project and financial plans requiring potential modifications. The Site Plan Control Agreement is a contract between the developer and the municipality to ensure development plans meet standards for functionality, safety, and aesthetics before building permits are issued. It covers specifics such as building location, parking, landscaping, land access and registration on the property's title. The following items may be required in this stage:

- Land use permits
- Environmental clearances and impact assessments
- Conservation Authority sign-off
- Site Plan Control Agreement compliance studies
- Development application

Step Three: Planning and Design Phase

Timeline: 6 – 12 months

Key Aspects:

- Site layout and design
- Infrastructure and engineering design
- Request for proposals
- Stakeholder consultation

The Planning and Design Phase includes engagement with architects, engineers, and planners to develop a design for the site, providing site layouts and building schematics. The systems and sub-systems designs are also included in this step, including electrical, plumbing and other utilities. Engagement with infrastructure and engineering design companies to develop plans for supporting infrastructure like wastewater, drainage, sewage and parking will also be applicable in this phase. Although optional, stakeholder consultations could be included in this phase as well.

Step Four: Finance and Budgeting

Timeline: 3 – 6 months

Key Aspects:

- Capital planning
- Operational cost analysis
- Budgeting and disbursement

This stage includes identifying the sources of capital to fund the projects which can include public, private, philanthropic or non-profit grants, as well as organizational/personal investments. For many housing development projects, especially affordable projects, more than one source of capital may be needed to fund a project. Applications to funding envelopes do not always result in favourable results, therefore, consistent effort and advocacy are needed.

An important consideration of this phase is also to account for operational costs. This includes rental incomes, timelines for affordability and overhead expenses to ensure smooth operations for the long term.

Step Five: Regulatory Approvals and Building Permits

Timeline: 3 – 6 months

Key Aspects:

- Building permits
- Architectural approvals
- Council/ Board approvals
- Enter into contribution agreements (if applicable)

The final phase of pre-development consists of obtaining all necessary approvals prior to the construction of the proposed project and typically includes:

- Building permits
- Site Plan Control Agreement compliance
- Completed architectural drawings
- Planning and Council/Board approvals
- Zoning and variance completion
- Completion of all studies, site surveys and engineering

Regulatory approvals are continuously sought through the pre-development activities of the project; however, this step emphasizes the need to ensure all the necessary approvals are in place before the property can be considered fully shovel-ready and the proponent is considered ready to begin construction of the units.

FINANCIAL AND RISK CONSIDERATIONS

N/A

OPTIONS AND/OR RECOMMENDATIONS

N/A

NEXT STEPS

- 1) Housing Services will continue to work with all partners and proponents throughout the District to ensure that there are multiple development projects being advanced to a shovel-ready status.
- 2) Advocacy and efforts to secure funding for projects are ongoing to advance as many housing development projects as possible.

RESOURCES CITED

N/A

AUTHOR: Stacey Cyopeck, Director of Coordinated Services



BOARD REPORT #HS-2026-002

FOR INFORMATION or **FOR APPROVAL**

Date: January 28, 2026

Purpose: Nipissing Counts 2025

Department Head: Stacey Cyopeck, Director of Coordinated Services

Approver: Melanie Shaye, Chief Administrative Officer

RELATIONSHIP TO STRATEGIC PLAN

Alignment with Strategic Plan 2022-2042: Healthy, Sustainable Communities

Maximize Impact **Remove Barriers** **Seamless Access** **Learn & Grow**

Maximize Impact – Nipissing Counts 2025 provides crucial data to inform planning and data-driven change.

Remove Barriers – Nipissing Counts 2025 took place District-wide utilizing outreach staff who have regular interactions in the outlying areas and more rural municipalities.

Seamless Access – Nipissing Counts 2025 provided opportunities to identify those experiencing homelessness at the time of the count and, through Coordinated Access Nipissing (CAN), provided an opportunity to connect individuals to services and the CAN Priority List.

BACKGROUND

In January of 2024, the Government of Canada released *Standards for Participation in the Coordinated PiT Count*, containing the parameters for Point-in-Time (PiT) Counts within Designated Communities across Canada. As of 2024, a full count, with both surveys and administrative enumeration must now occur between October 1 and November 30, every three years. An administrative enumeration will now occur annually in the years in between full PiT Counts. A homeless enumeration is smaller in scale as it does not include a survey component and only includes a de-duplicated administrative account of those with no fixed address who are staying in emergency shelters, unsheltered locations, transitional housing, and public institutions. A homeless enumeration does not include hidden homelessness as that is captured though the PiT Count survey that is conducted every three years. Given this, the

2025 count was an administrative count. The next full PiT Count will take place in October 2027, whereas the fall of 2026 will require homeless enumeration activities only.

During a 24-hour period starting on October 8, 2025, social service agencies, homelessness service providers, health care facilities, and correctional facilities across Nipissing District, took part in an administrative enumeration of homelessness, known locally as Nipissing Counts 2025. Municipalities were contacted in advance to be briefed on the 2025 homeless enumeration activities and were encouraged to utilize the District's unsheltered response protocol to identify and assist individuals staying unsheltered in their communities.

Nipissing Counts 2025 was overseen by the District of Nipissing Social Services Administration Board (DNSSAB), with the support of members of the Community Advisory Board (CAB), who worked as a committee to guide the project from planning through to execution of the event.

The results were carefully de-duplicated and analyzed by members of the DNSSAB data team. The raw data was reported, as mandated, to the Government of Canada within 60 days of the enumeration. An infographic of the 2025 enumeration findings is attached to this report.

The findings revealed that on the night of October 8, 2025, there were 452 individuals experiencing homelessness across Nipissing District, as compared to 531 in 2024. However, due to different enumeration types used, it is difficult to compare these figures, as the 2025 count does not include hidden homelessness. Hidden homelessness includes those living in temporary situations, including couch surfing or staying with family/relatives. Removing hidden homelessness from the 2024 data identifies a total of 448 individuals experiencing homelessness, offering a truer comparison between the two counts, and indicating a slight increase of 1% of individuals experiencing homelessness from 2024 to 2025.

Additionally, the overall findings revealed that on the night of October 8, 2025, there were:

- 130 individuals staying in emergency or violence against women shelters (31 of which were children under the age of 16)
- 153 individuals staying in unsheltered situations including encampments and vehicles
- 92 individuals staying in public institutions with no fixed address (health care, treatment, correctional facilities)
- 77 individuals staying in a transitional housing program¹

¹ It is important to note that the Federal Government mandates that transitional housing be classified as homeless, although Nipissing does not count transitional housing within the overall homelessness data at any other time.

Gender:

- 62% identified as male
- 37% identified as female
- 1% identified as gender diverse

Age:

- 10% were youth (16-24 years of age)
- 27% were young adults (25-34 years of age)
- 60% were adults (35-64 years of age)
- 3% were seniors (65+ years of age)

In addition to the federally reported age groups, 31 children under the age of 16 were staying in an emergency shelter during the PiT Count.

Geographic Location:

- 387 North Bay
- 13 Mattawa
- 52 West Nipissing

Indigenous demographics:

- 35% of the enumerated homeless population self-identified as Indigenous
- The percentage is higher (43%) amongst unsheltered individuals

FINANCIAL AND RISK CONSIDERATIONS

This initiative was funded by the Government of Canada's Reaching Home Strategy. Funding for the yearly Administrative Enumeration and triennial full PiT Count will need to be built into the Reaching Home Coordinated Access budget.

OPTIONS AND/OR RECOMMENDATIONS

N/A

NEXT STEPS

- Issue a media release with Nipissing Counts 2025 results.
- Post results on the DNSSAB website.
- Continue to advocate for funding to support individuals experiencing homelessness, aligned with the findings of the PiT Count.

RESOURCES CITED

Government of Canada. (n.d.). Reaching Home directives: Program directives. Canada.ca. <https://housing-infrastructure.canada.ca/homelessness-sans-abri/directives/directives-new-eng.html>

AUTHOR: Stacey Cyopeck, Director of Coordinated Services



Who is experiencing homelessness? >>>>>



AT LEAST 452 people experienced homelessness in the Nipissing District on the night of October 8, 2025

130
(29%)



Emergency Sheltered

130 people stayed in emergency shelter, domestic violence shelter, or youth shelter for emergency accommodation.

153
(34%)



Unsheltered

At least 153 people stayed in unsheltered locations such as a public park, bus shelter, a tent, or a car.

77
(17%)



Transitional Housing

77 people experiencing homelessness stayed in transitional housing and would otherwise have been unsheltered.

92
(20%)



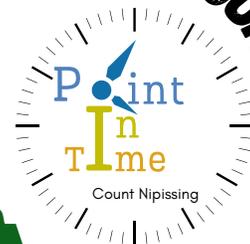
Public Systems

92 people stayed in institutional settings with no permanent home to return to. This includes correctional facilities, hospitals, and treatment centres.



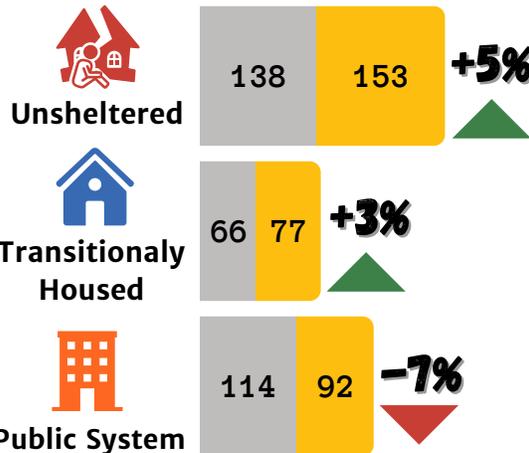
DNSSAB
Serves about
85,000
People

24 HOURS



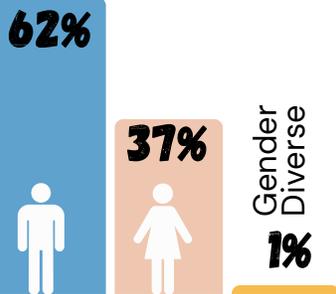
CHANGES IN 2025

● 2024 ● 2025



There were no changes in emergency shelter data between 2024 and 2025.

GENDER IDENTITY



Men Make Up **66%** of the unsheltered homeless population and **77%** of those in transitional housing

This highlights the need for targeted solutions that specifically support homeless men.

INDIGENOUS IDENTITY

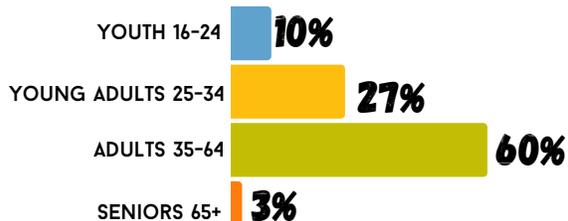
Indigenous identity is highly represented in unsheltered homelessness **43%**



35% of the enumerated homeless population self identified as Indigenous

This highlights systemic inequities and the need for culturally appropriate housing solutions.

AGE



Homelessness disproportionately affects middle-aged adults.



Qui sont les personnes en situation d'itinérance? >>>>>>



AU MOINS 452 personnes étaient en situation d'itinérance dans le district de Nipissing la nuit du 8 octobre 2025

130
(29%)

Refuge d'urgence

130 personnes ont passé la nuit dans un refuge d'urgence, un refuge pour victimes de violence conjugale ou un refuge pour jeunes.

153
(34%)

Lieu extérieur

Au moins 153 personnes ont passé la nuit dans un endroit comme un parc public, un abri d'autobus, une tente ou une voiture.

77
(17%)

Logement de transition

77 personnes qui résidaient dans un logement de transition auraient autrement été en situation d'itinérance.

92
(20%)

Établissement public

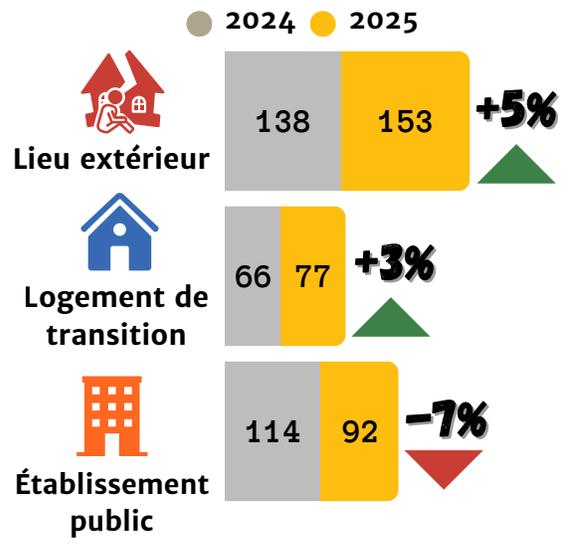
92 personnes étaient hébergées dans un établissement comme un centre correctionnel, un hôpital ou un centre de traitement, sans avoir de logement permanent.



Le CASSDN est au service d'environ **85 000** personnes.

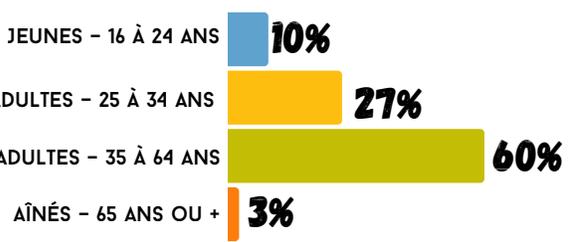


Changements en 2025



Aucun changement n'est à noter en 2025 pour les données sur les refuges d'urgence comparativement à 2024.

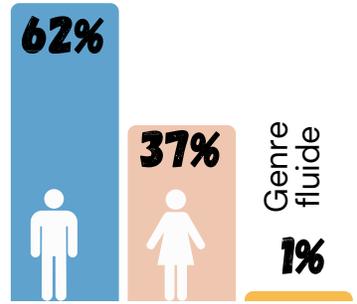
Âge



Les adultes de 35 à 64 ans sont surreprésentés.

31 des personnes hébergées dans un refuge étaient des enfants de moins de 16 ans.

IDENTITÉ DE GENRE



Les hommes représentent **66%** des personnes qui vivaient dans un lieu extérieur et **77%** des résidents en logement de transition.

On constate l'importance d'offrir des solutions ciblant directement les hommes en situation d'itinérance.

IDENTITÉ AUTOCHTONE

43% des personnes vivant dans un lieu extérieur étaient autochtones.



35% des personnes en situation d'itinérance recensées se sont identifiées comme Autochtones.

Ces statistiques font ressortir des iniquités systémiques et la nécessité de fournir des solutions de logement adaptées sur le plan culturel.



BOARD REPORT #HS-2026-003

FOR INFORMATION or FOR APPROVAL

Date: January 28, 2026

Purpose: Shelter Bed Eligibility Policy Revisions

Department Head: Stacey Cyopeck, Director of Coordinated Services

Approver: Melanie Shaye, Chief Administrative Officer

RECOMMENDATION

That the District of Nipissing Social Services Administration Board approves the amended Shelter Bed Eligibility Policy based on the approved 2026 DNSSAB budget regarding Emergency Shelter Overflow capacity.

RELATIONSHIP TO STRATEGIC PLAN

Alignment with Strategic Plan 2022-2042: Healthy, Sustainable Communities

Maximize Impact Remove Barriers Seamless Access Learn & Grow

BACKGROUND

- The DNSSAB's Shelter Bed Eligibility Policy, originally developed in April 2022, was created to guide eligibility for shelter beds and Emergency Shelter Overflow spaces, and the Extreme Cold Weather (ECW) protocol.
- Through the Homelessness Prevention Program (HPP), DNSSAB has funded the provision of Emergency Shelter Overflow services as well as the use of ECW motel rooms.
- With the shelter system being at capacity, emergency shelter overflow has been utilized to shelter families and households in motel rooms and leased houses through NDHC and Crisis Centre North Bay (CCNB).
- With increased usage and demand placed on the shelter system, emergency shelter overflow expenditures have seen a continuous increase year-over-year.
- Moving forward in 2026, these services will be limited based on the approval of the 2026 DNSSAB budget.

RECOMMENDED CHANGES TO THE POLICY

The current Shelter Bed Eligibility Policy allowed for flexibility to admit families into emergency shelter overflow when the shelter is at capacity, year-round, without limit. Families would be placed in overflow spaces until there is capacity in the shelter or one of the leased overflow houses. For all other households, that flexibility existed as well if exceptional circumstances were met, as defined in the Policy.

With the passing of the 2026 DNSSAB budget, overflow spaces will now be limited to a specific number, prioritized for families and available only in the winter months. These changes are further detailed below and on the attached Shelter Bed Eligibility Policy (Appendix A).

From November 1 through to April 30 each year, there will be a set amount of motel rooms secured for the purpose of Cold Weather Overflow spaces, as determined by the funding available through the DNSSAB budget process. These beds will be prioritized for families with children.

During Extreme Cold Weather (ECW when temperatures fall below -15C or -20C with windchill) households without children can be placed in the established Cold Weather Overflow spaces, where vacancies exist. Because families will be prioritized for the Cold Weather Overflow spaces, it is acknowledged that this will affect the available capacity for all other households during the winter and on ECW nights. It is also acknowledged that once the established number of spaces are occupied, capacity for families will also be limited during the winter. Furthermore, with these changes, there will be no additional overflow spaces available during the May 1 to October 31 period, for all household types.

The number of rooms booked for the cold weather period of November 1 through to April 30 will be determined by the approved DNSSAB budget for that calendar year. Once the budget is determined, DNSSAB staff will work with the operator to determine the number of Cold Weather Overflow spaces that will be available. For the 2026 calendar year, this number has been determined to be 5 rooms for January to April and November to December.

For the January to March 2026 period, funding flexibility has been found to assist with the transition to this new policy. This flexibility was found through surpluses in Reaching Home and HPP funding provided to the operator. This funding will allow the operator to continue to secure additional ECW spaces when an ECW Alert is issued, up to March 31, 2026, or until the funds are exhausted, whichever occurs first.

FINANCIAL AND RISK CONSIDERATIONS

Proposed changes to the Shelter Bed Eligibility policy are based on the Board's 2026 DNSSAB budget approval regarding Emergency Shelter Overflow. Limiting the capacity of overflow spaces and the availability of these spaces to winter only, will ensure that expenses do not exceed the funding available in the budget.

With the proposed changes, the number of households turned away from shelter services will increase, for all households including families, when there is no capacity available in Cold Weather Overflow spaces. Additionally, there will be no overflow spaces between May 1 and October 31 each year. This presents potential health risks for all household types that will be living unsheltered during these periods and will result in an increase in visible homelessness.

OPTIONS AND/OR RECOMMENDATIONS

That the District of Nipissing Social Services Administration Board approves the amended Shelter Bed Eligibility policy based on the approved 2026 DNSSAB budget regarding Emergency Shelter Overflow.

NEXT STEPS

Finalize the Shelter Bed Eligibility Policy and begin to operationalize it, maximizing available funds to assist as many families and households as possible.

RESOURCES CITED

N/A

AUTHOR: Stacey Cyopeck, Director of Coordinated Services

District of Nipissing Social Services Administration Board

Department	Housing Services	Division	Homelessness
Policy	Shelter Bed Eligibility Policy	Policy Number	SHLT01
Effective Date	January 2026	Revision Date	

1. Policy Statement

The District of Nipissing Social Services Administration Board (DNSSAB) funds the provision of emergency shelter services. This includes funding for the Four Elms shelter, the Low-Barrier shelter, and emergency shelter overflow services. These shelters and services are administered and managed by the Crisis Centre North Bay and are intended to be short-term emergency housing accommodations.

Vision: *A coordinated and holistic service delivery system that is people-centered, evidence-informed, outcomes-based, and focuses on rapid sustainable housing through efficient and effective triaging.*

This vision reflects a system that focuses on proactive and permanent housing solutions.

Guiding Principles:

- System Coordination
- People-Centred
- Data-Driven
- Inclusive
- Fiscally Responsible
- Outcome-Focused

Goals, Objectives and Purpose:

- To define a policy regarding accessing the emergency shelter system.
- To ensure equity, openness, accountability and transparency.
- To focus resources on rapid rehousing and housing stability.

2. Policy Review

The Shelter Bed Eligibility Policy will be regularly maintained and updated as necessary.

3. Definitions

The words and phrases listed below when used in this policy shall have the following meaning ascribed to them:

Cold Weather Overflow: Additional shelter spaces secured for the period of November 1 to April 30 annually.

Couples: A household consisting of two individuals who are in a mutual partnership and do not have children

Extreme Cold Weather Alerts: The North Bay Parry Sound District Health Unit will issue an Extreme Cold Weather Alert when Environment Canada forecasts a temperature of -15°C or colder, or a wind chill of -20°C or colder.

Families: A household consisting of a couple or a lone parent with one or more children under the age of 18.

Household: A household may consist of a family group, a couple, or a person living alone.

Homelessness: The situation where a household is without stable, permanent, appropriate housing or the immediate prospect, means and ability of acquiring it.

Singles: A household consisting of a single person who lives alone.

4. **Eligibility**

At minimum, to access an emergency shelter bed, a household must:

1. Currently be experiencing homelessness;
2. Have no access to alternative and available housing options or shelter beds for which the household is eligible; and
3. Have an income at or below the High Needs Households Income Limits established by the Province of Ontario for the District of Nipissing (see Appendix A).

5. **Admission Process**

The admission process will be guided by the *Shelter Diversion Assessment Form*. The shelter operator will mitigate any crisis for all who present and will abide by the following admission process in the order listed below:

1. Households are triaged, needs are assessed, *Shelter Diversion Assessment Form* completed, and the household is added/updated in HIFIS.
2. Referrals are made to all eligible housing resources and all opportunities are explored to rehouse households.
3. Referrals are made to any available shelter bed or on-site emergency space.

Any household that is granted access to shelter overflow will be redirected to shelter beds as soon as they become available. Rehousing efforts will be prioritized for households in shelter

overflow.

6. Cold Weather Overflow

From November 1 to April 30, additional Cold Weather Overflow spaces will be prioritized for families with children. The number of rooms available each winter will be determined by available funding through the DNSSAB budgeting process annually. Once the budget is communicated, the DNSSAB and service provider will work together to establish the Cold Weather Overflow capacity.

When Extreme Cold Weather Alerts are issued, and there is an available vacancy in the Cold Weather Overflow Spaces, singles and couples without children may be placed in the vacant spaces.

The Cold Weather Overflow spaces will not be available between May 1 to October 31. As a result, any households in these spaces must be discharged annually by May 1.

Additionally, an individual may present for admission with a criminal record for crimes against women or children under the age of 18. In these circumstances, where a shelter bed would not be appropriate, the individual may be denied access to a shelter space, where placing them would cause a risk to others.

7. Length of Stay

It is expected that every effort will be made to ensure the length of stay in any shelter space is kept to a minimum.

- Households admitted to shelter will have housing readiness plans developed and initiated within two weeks (14 days).
- All households accessing emergency shelter will have an income assessment based on the Provincial High-Needs Income Levels within the first two weeks (14 days) of admission.
- If the household is determined to have an income that places them outside of the High-Needs Income Levels, they will be deemed ineligible for payment of shelter costs through the shelter provider and will be responsible for shelter costs themselves.
- Households deemed ineligible for payment of shelter costs through the shelter provider will still be eligible for Coordinated Access services and resource matching while precariously housed.

8. Capacity

The emergency shelter overflow capacity will be based on the annual DNSSB budget process, and is subject to change as per DNSSAB's discretion.

APPENDIX A

High Needs Households Income Limits					
Household Size	Annual household income limit: 1 person	Annual household income limit: 2 persons	Annual household income limit: 3 persons	Annual household income limit: 4-5 persons	Annual household income limit: >6 persons
District of Nipissing Social Services Administration Board	\$19,200	\$27,600	\$31,500	\$33,600	\$39,000

January						
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February						
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29	30	31				

April						
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May						
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31						

June						
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28	29	30				

July						
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August						
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23	24	25	26	27	28	29
30	31					

September						
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27	28	29	30			

October						
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25	26	27	28	29	30	31

November						
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22	23	24	25	26	27	28
29	30					

December						
S	M	T	W	T	F	S
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Board/Committee Meetings are on the 4th Wednesday of the month (Exceptions: July and August)

Community Services Committee

Finance and Administration Committee

Annual Conferences

ROMA: January 18-20, **NOSDA AGM:** June 9-11, **AMO:** August 16-19

Agenda Review Meeting