



EMERGENCY MANAGEMENT PROGRAM COMMITTEE MEETING

Minutes of November December 11th, 2025

PRESENT: Tim Sheppard, CEMC Antoine Boucher, Director of Public Works
 Jason Trottier, CAO Steph Amyotte, Fire Chief
 Rick Champagne, Mayor
 Kim Rose, Scribe/Recording Clerk

EXCUSED ABSENT: None

OTHERS IN ATTENDANCE: None

- 1. Call to Order** – Meeting called to order at 10:01 a.m.
- 2. Adoption of Agenda**

Motion No. 2025-12

Moved by Jason Trottier

Seconded by Antoine Boucher

THAT the draft agenda circulated to the Emergency Program Committee dated the 11th day of December 2025 be hereby adopted as circulated

CARRIED

3. Acceptance of Minutes of the Last Regular Meeting:

Motion No. 2025-13

Moved by Jason Trottier

Seconded by Rick Champagne

THAT the Minutes of the Regular Meeting of the Municipal Emergency Control Group held November 26th, 2025 be adopted as circulated.

CARRIED

4. Declaration of Conflict of Interest: None for this session



5. Updates/New Business: None for this Session

6. Action Items:

a) 2026 Budget

The Committee reviewed the budgeted versus actual amounts for the 2025 year and determined that the budget should remain the same for 2026.

Motion No. 2025-14

Moved by Rick Champagne

Seconded by Steph Amyotte

THAT the Emergency Management Program Committee accepts the 2026 Budget as discussed, in the amount of \$5,742.00;

AND THAT the budget be presented to Council for deliberation.

CARRIED

7. Ongoing/Unresolved/Inactive Items:

a) CGIS Mapping Review

Director of Public Works/Municipal Engineer provided an update in the mapping initiative. CAO Jason Trottier requested that the updated maps be finalized by the end of January, 2026.

Mayor Champagne noted that Councillor Trahan made the suggestion of adding municipal dry hydrants to the maps. Chief Amyotte advised that when the maps are finalized we will have the ability to note special infrastructure directly onto the dry erase maps, when required.

8. Correspondence: None for this session

9. General Follow Up/Roundtable Discussion

Antoine Boucher provided an update to the Emergency Preparedness signage. Installation is planned for 2026.



Chief Amyotte advised that an application was submitted for the Community Emergency Preparedness Grant through the Government of Ontario. If successful, the funds would be used to offset the cost of a generator. Chief Amyotte also noted he is looking into generator hookups at the East Ferris Community Centre.

CEMC Time Sheppard advised that documentation for compliance will be submitted today.

Scribe Kim Rose informed the Committee that the Township of Chisholm has asked for an Agreement with the Municipality for the use of the East Ferris Community Centre as an Evacuation Centre. Chisholm staff will draft and forward an agreement to the Scribe. The draft agreement will be brought forward to the Committee for consideration and a recommendation to Council.

10. Adjournment

Motion No. 2025-15

Moved by Antoine Boucher

Seconded by Steph Amyotte

THAT the Emergency Management Program Committee and the Municipal Emergency Control Group adjourn at 10:23 a.m. to meet again at the call of the Chair.

CARRIED

CHAIR

Tim Sheppard

RECORDING CLERK

Kim Rose