



**DNSSAB BOARD MEETING
MINUTES OF PROCEEDINGS**

Date: October 22, 2025, 1:30 p.m.
Location: DNSSAB Boardroom
200 McIntyre Street East, North Bay, ON, P1B 8V6

Members Present: Chair Mark King
Vice Chair Lana Mitchell
Amanda Smith
Dan O'Mara
Ethel LaValley
Justine Mallah
Maggie Horsfield
Mélanie Chenier
Peter Chirico
Terry Kelly

Members Absent: Chris Mayne
Jamie Restoule

1. Call to Order

The Chair called the meeting to order at 1:20 PM.

Resolution #: DNSSAB 2025-70

Moved by: Vice Chair Lana Mitchell

Seconded by: Amanda Smith

THAT the Board of Directors accepts the Roll Call as read by the Recording Secretary for the DNSSAB Board Meeting of **October 22, 2025, at 1:20 PM.**

CARRIED

1.1 Declaration of Conflict of Interest

Board Member Lana Mitchell declared a conflict with item 8.4 and 9.3 as her employer receives funding from the DNSSAB.

Board Member Amanda Smith declared a conflict with item 8.4 and 9.3 as her employer receives funding from the DNSSAB.

2. Opening Remarks by the Chair

3. Approval of Agenda

Resolution #: DNSSAB 2025-71

Moved by: Maggie Horsfield

Seconded by: Terry Kelly

THAT the DNSSAB Board accept the Agenda for the **October 22, 2025**, Board meeting.

CARRIED

4. Approval of Minutes

Resolution #: DNSSAB 2025-72

Moved by: Ethel LaValley

Seconded by: Dan O'Mara

THAT the DNSSAB Board adopt the minutes of the **September 24, 2025**, proceedings of the Finance and Administration Committee Meeting and the DNSSAB Board Meeting.

CARRIED

5. Delegations

There were no Delegations for the October 22, 2025, DNSSAB Board meeting.

6. CAO Verbal Update

Resolution #: DNSSAB 2025-73

Moved by: Vice Chair Lana Mitchell

Seconded by: Peter Chirico

THAT the DNSSAB Board receive the CAO's Verbal Update as presented to the Board on **October 22, 2025**.

CARRIED

7. Consent Agenda

Resolution #: DNSSAB 2025-74

Moved by: Justine Mallah

Seconded by: Dan O'Mara

THAT the Board receives for approval and information, Consent Agenda items **7.1** through **7.5**.

CARRIED

7.1 2025/26 Canada-Ontario Housing Benefit (COHB) Allocation Plan, HS-2025-040

7.2 2025/26 District Wide Cold Weather Plans, HS-2025-041

7.3 Update on New Housing Programs, HS-2025-039

7.4 Public and Stakeholder Complaints Board Policy, HR-2025-006

7.5 Revised Board Whistleblower Policy, HR-2025-005

8. Managers' Reports

8.1 A Snapshot of Homelessness Migration and Origin in Nipissing District, CORP-2025-024

8.2 Strategic Plan Progress Update, CORP-2025-026

8.3 Truth and Reconciliation Ad Hoc Committee Update, CORP-2025-025

8.4 Healthy Communities Fund Review, CORP-2025-022

Resolution #: DNSSAB-2025-63

Moved by: Dan O'Mara

Seconded by: Justine Mallah

THAT the District of Nipissing Social Services Administration Board (DNSSAB), following its review of the Healthy Communities Fund (HCF), maintain the annual distribution and allocations to the current HCF organizations.

CARRIED

9. Move In Camera

Resolution #: DNSSAB 2025-75

Moved by: Terry Kelly

Seconded by: Ethel LaValley

THAT the DNSSAB Board move in-camera on **October 22, 2025**, at **2:19 PM** to discuss negotiation and personnel matters.

CARRIED

9.1 Item #1

9.2 Item #2

9.3 Item #3

9.4 Item #4

9.5 Item #5

9.6 Back to Open Session

10. Adjourn In Camera

Resolution #: DNSSAB-2025-76

Moved by: Dan O'Mara

Seconded by: Terry Kelly

THAT the DNSSAB Board approve the actions and directions discussed at the **October 22, 2025**, in-camera session.

CARRIED

11. Other / New Business

No new business was brought before the Board.

12. Next Meeting Date

The next DNSSAB Board meeting will be held on **November 26, 2025.**

13. Adjournment

Resolution #: DNSSAB-2025-77

Moved by: Amanda Smith

Seconded by: Maggie Horsfield

THAT the DNSSAB Board Meeting of **October 22, 2025**, be adjourned at **3:09 PM.**

CARRIED