

THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS
REGULAR COUNCIL MEETING MINUTES

October 28, 2025

PRESENT: Rick Champagne, Mayor Steven Trahan, Councillor
Lauren Rooyakkers, Deputy Mayor Nick Brazeau, Councillor
Terry Kelly, Councillor

STAFF Jason Trottier, CAO/Treasurer Kim Rose, Clerk
PRESENT:

1. Call to Order

Mayor Champagne called the meeting to order at 5:02 p.m.

2. Adoption of Agenda

2025-220

Moved by Councillor Trahan

Seconded by Deputy Mayor Rooyakkers

THAT the draft agenda presented to Council and dated the 28th day of October, 2025 be adopted as prepared.

Carried Mayor Champagne

3. Accepting the Minutes of the Previous Meeting(s):

a. Approval of Council Minutes: Regular Meeting of October 14th, 2025

2025-221

Moved by Councillor Kelly

Seconded by Councillor Brazeau

THAT the Minutes of the Regular Council Meeting of October 14th, 2025 be adopted as circulated.

Carried Mayor Champagne

4. Business Arising from the Minutes

None for this session.

5. Declarations of Conflict of Interest- Pecuniary Interest Thereof

None for this session.

6. Announcements and Updates from Council Members

Mayor Champagne and Councillor Trahan noted that the delivery of the new fire truck is scheduled for Wednesday, October 29th and will be showcased at the Astorville Fire Hall on Halloween. Mayor Champagne reminded residents that donations for the Halloween event at the Astorville Fire Hall are being accepted at the Municipal Office.

Deputy Mayor Rooyakkers advised that the Halloween Skate hosted at the East Ferris Community Centre on October 26th was a success, and shared her appreciation of the Business Spotlights posted during Small Business Week.

7. Delegations to Council:

None for this session.

8. Committee Reports:

a. Public Works and Infrastructure Committee

None for this session.

b. Emergency Management Program Committee

None for this session.

c. Fire and Emergency Services Committee

None for this session.

d. Planning Advisory Committee

None for this session.

e. Committee of Adjustment

Minutes of October 15th, 2025.

2025-222

Moved by Councillor Kelly

Seconded by Deputy Mayor Rooyakkers

WHEREAS the Committee of Adjustment noted that a significant percentage of minor variance applications being received are seeking exemptions from Section 3.2.7 of Zoning By-law 2021-60;

AND WHEREAS Section 3.2.7 of Zoning By-law 2021-60 regulates the floor area of accessory structures to residential uses in rural and residential zones;

AND WHEREAS Section 3.2.7 of Zoning By-law 2021-60 currently regulates accessory structure size based on lot area, with a maximum accessory structure floor area ranging between 960 sq. ft. on lots under 1.5 acres in lot area to 1600 sq. ft. on lots greater than 10 acres in lot area;

AND WHEREAS the Committee of Adjustment has been supportive of all applications submitted for an exemption to Section 3.2.7 since the adoption of By-law 2021-60 by East Ferris Council on January 11, 2021;

BE IT HEREBY RESOLVED that the Council for the Municipality of East Ferris concurs with the recommendation from the Committee of Adjustment that a review of provision 3.2.7 of Zoning By-law 2021-60 be undertaken to determine whether it would be appropriate to increase the maximum permitted floor area for accessory structures to residential uses on all lots in rural or residential zones;

AND FURTHER THAT the Director of Community Services be directed to prepare a report for Council for consideration.

Carried Mayor Champagne

f. Recreation, Parks and Culture Committee

Draft Minutes of October 23rd, 2025.

1. Resolution(s) from Minutes

1. Resignation from Committee: Donna St. Martin

2025-223

Moved by Councillor Trahan

Seconded by Deputy Mayor Rooyakkers

THAT Council for the Municipality accepts the letter of Resignation from the Recreation, Parks and Facilities Committee; and

THAT Council declares the seat as vacant; and

FURTHER THAT Council directs staff to advertise for the position of a Committee Member to fill the vacancy.

Carried Mayor Champagne

2. Committee Mandate

2025-224

Moved by Councillor Brazeau

Seconded by Councillor Kelly

THAT Council for the Municipality of East Ferris concurs with the request of the Recreation, Parks and Facilities Committee; and

THAT the Mandate for the Committee under the Terms and References for Boards and Committees be amended as presented.

Carried Mayor Champagne

- g. Striking Committee

None for this session.

9. Board Reports:

- a. Library Board

None for this session.

- b. OPP Detachment Board

None for this session.

- c. Cassellholme, DNSSAB, Health Unit and NBMCA

None for this session.

10. Departmental Reports & Resolutions:

- a. Report No. PLAN-2025-06: Lake Access Location Review

2025-225

Moved by Councillor Trahan

Seconded by Councillor Brazeau

THAT Council for the Corporation of the Municipality of East Ferris declares certain road allowances as surplus, as delineated in **Appendix One** of Report Number PLAN-2025-06; and

THAT the remaining road allowances not be declared surplus at this time.

Carried Mayor Champagne

11. Notice of Motions

None for this session.

12. By-laws:

- a. By-Law 2025-45: 1st, 2nd and 3rd Reading

2025-226

Moved by Councillor Kelly

Seconded by Councillor Brazeau

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a By-law to close and convey a part of the road allowance adjacent to 45 Scottsfield Road, described as part of the road allowance between Concession 6 and 7, parts 1,2, 3 and 4 plan 36R15340 Township of East Ferris, District of Nipissing BE READ a first, second and third time, passed and numbered 2025-45;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Champagne

- b. By-law 2025-46: 1st, 2nd and 3rd Reading

2025-227

Moved by Councillor Trahan

Seconded by Deputy Mayor Rooyakkers

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a By-law to close and convey a part of the road allowance adjacent to 324 South Shore Road, described as part of the road allowance between Concession 2 and 3, being parts 11, 12 & 13 plan 36R15236; Township of East Ferris; District of Nipissing AND to close and convey the former colonization road, being parts 3, 4, 7 & 10 plan 36R15236 & part 1 plan 36R14891; Township of East Ferris; District of Nipissing BE READ a first, second and third time, passed and numbered 2025-46;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Champagne

13. Correspondence and Information Items:

- a. AMO Communications:

re: Watchfile of October 16th and 23rd, 2025

- b. Rural Ontario Municipal Association

re: Delegation Requests Open for ROMA 2026 Conference

- c. Municipality of Bluewater

re: Keeping Climate Change as a Foremost National Priority

- d. City of Dryden

re: Swim to Survive Training

2025-228

Moved by Councillor Kelly

Seconded by Councillor Trahan

THAT the Council for the Municipality of East Ferris supports the City of Dryden, urging the Government of Ontario, through the Ministry of Education, to incorporate mandatory water safety and Swim-to-Survive training into the elementary school curriculum for all Ontario students;

AND THAT a copy of this resolution be forwarded to the Honorable Minister of Education of Ontario, and local Members of Provincial Parliament.

Carried Mayor Champagne

- e. Township of Edwardsburgh/Cardinal
re: Amendments to Ontario Infrastructure Fund

2025-229

Moved by Councillor Brazeau

Seconded by Councillor Kelly

THAT the Council for the Municipality of East Ferris supports the Township of Edwardsburgh/Cardinal urging the Province of Ontario to introduce amendments to the Ontario Community Infrastructure Fund, as outlined in their correspondence of October 14th, 2025.

Carried Mayor Champagne

- f. Town of Plympton-Wyoming
re: Reconsideration of Conservation Authority Fee Freeze

2025-230

Moved by Deputy Mayor Rooyakkers

Seconded by Councillor Brazeau

THAT the Council for the Municipality of East Ferris supports the Town of Plympton-Wyoming, urging the Province of Ontario to reconsider the fee freeze mandate and to implement a funding framework that protects municipal taxpayers from cost recovery deficits, while supporting a sustainable and balanced approach to conservation authority financing.

Carried Mayor Champagne

14. Action Items:

- a. Approval of Correspondence and Information Circulated with the Agenda

2025-231

Moved by Councillor Brazeau

Seconded by Councillor Kelly

THAT Council approve the Correspondence and Information as circulated with the agenda of October 28th, 2025.

Carried Mayor Champagne

- b. Resolution for Funding Submission: NOHFC

2025-232

Moved by Councillor Trahan

Seconded by Councillor Brazeau

THAT Council for the Corporation of the Municipality of East Ferris authorizes staff to submit a funding application for the new Corbeil Fire Hall and Training Centre to Northern Ontario Heritage Fund Corporation's (NOHFC) Enhance Your Community Program for the maximum contribution of \$2,000,000;

AND THAT Council commits to contributing the minimum applicant cash contribution required by NOHFC plus any cost overruns, if applicable.

Carried Mayor Champagne

15. Approval of Accounts Payable

2025-233

Moved by Councillor Trahan

Seconded by Councillor Kelly

THAT Council approve the general accounts for the Municipality of East Ferris as indicated in the cheque register(s) dated October 28, 2025 in the amount of \$981,649.31.

Carried Mayor Champagne

16. Other Business

None for this session.

17. In Camera (if required)

None for this session.

18. Confirmatory By-law

a. By-law No. 2025-47: 1st, 2nd and 3rd Reading

2025-234

Moved by Councillor Brazeau

Seconded by Councillor Trahan

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a By-law to confirm the proceedings of Council from October 15th, 2025 to October 28th, 2025, BE READ a first, second and third time, passed and numbered 2025-47;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Champagne

19. Adjournment

2025-235

Moved by Councillor Brazeau

Seconded by Deputy Mayor Rooyakkers

THAT we do now adjourn at 6:15 p.m. and meet again on November 12th, 2025.

Carried Mayor Champagne

Mayor

Rick Champagne

Clerk

Kim Rose