



EAST FERRIS PUBLIC LIBRARY BOARD MEETING

Minutes of the Public Library Board Special Meeting of September 15th, 2023

PRESENT: Christine Joly
Joyce Effinger, Chair
Lisa Dupuis
Jennifer Laporte, CEO
Kari Hanselman, Municipal Clerk
Donna St. Martin
Lauren Rooyakkers

EXCUSED ABSENT: None

1. **Call to Order** – Meeting called to order at 1:01 p.m.
2. **Land Acknowledgment** – Chair Effinger read the land acknowledgment.
3. **Adoption of the Agenda**

Motion No. 2023-47

Moved by Lauren Rooyakkers

Seconded by Donna St. Martin

THAT the draft agenda circulated to the Board for the special meeting dated September 15th, 2023 be hereby adopted as circulated.

CARRIED

4. **Declarations of Conflict of Interest:** None for this session
5. **Other Business**

a) Review Salary Administration Policy

The Board proceeded into In-Camera session to discuss the Salary Administration Policy. CEO left the meeting prior to going in-camera and returned for the remainder of the meeting.

Motion No. 2023-48

Moved by Lisa Dupuis

Seconded by Lauren Rooyakkers

THAT this meeting proceeds to In-Camera session at 1:08 p.m., under Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25 in order to address a matter pertaining to:



(b) personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

Motion No. 2023-49

Moved by Joyce Effinger

Seconded by Donna St. Martin

THAT we do now adjourn this In-camera meeting at 1:17 p.m. and return to our regular session.

CARRIED

b) Grant Application Review

The Board discussed the status of the grant. An extension will be required. The Board agrees there needs to be more communication with the municipality to ensure work gets done. The next step is to get tenders out. Chair Effinger will draft an email to the CAO/Treasurer, but will send it to the Board for review.

c) Strategic Plan

The Board reviewed the draft Strategic Plan. Discussions were had regarding the length of the plan and the plan's vision. Board members will continue to review the plan and determine what they individually think the vision statement should be.

6. In-Camera

The Board went to In-camera session for item 4.a.

7. Adjournment

Motion No. 2023-50

Moved by Lisa Dupuis

Seconded by Lauren Rooyakkers

Motion to adjourn the meeting at 2:42 p.m. and meet again on November 6th, 2023.

CARRIED

CHAIR

RECORDING CLERK



List of Actions

Action 2022-01	Administration CEO to complete follow up of community survey status	Completed
Action 2023-01	Board Strategic Plan	By November 6 th 2023
Action 2023-02	CEO Contact LEAD Team Re: dissolution Add: Financial review (Board)	Completed
Action 2023-03	CEO Research Francophone Community Grants Program	For next year
Action 2023-04	CEO/Board Prepare resolution to advocate for increased funding	Completed
Action 2023-05	Board/CEO Updated Mission Statement	Completed
Action 2023-06	CEO Provide Board with Volunteer Hours Statistics	Completed